

30 April 2024



Dear 

**LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT Request: 2024-23**

Thank you for your email of 24 April 2024 to the Carterton District Council requesting the following information:

0. *"Please include all correspondence including domain names in resolving this request.*
1. *Please provide a list of the electronic office products utilised by Carterton District Council for daily operations.*
2. *Does Carterton District Council use Microsoft Office 365 and/or an in-house mail server for email communication?*
3. *Does Carterton District Council utilise Microsoft Teams for collaboration and communication?*
4. *Approximately how many licenses of Microsoft Office 365 and Microsoft Teams does Carterton District Council possess?*
5. *Does Carterton District Council have self-hosted database servers?*
6. *If yes, please provide details for all self-hosted database products utilised by Carterton District Council for daily operations.*
7. *Does Carterton District Council utilise offsite storage and/or databases if so, who is the service provider?*
8. *Please provide details for all database products utilised by Carterton District Council.*
9. *What is the current number of staff supporting the Carterton District Council IT infrastructure?"*

On 24 April 2024, we wrote to you for further clarification to the following questions:

1. ***Please include all correspondence including domain names in resolving this request.***

And

2. ***Please provide a list of the electronic office products utilised by Carterton District Council for daily operations.***

Your response to question 1 as follows:



*“This is a clause we use to see if outsourced services are used to resolve our request and only applicable until the request is fulfilled.”*

Your response to question 2 as follows:

*“Sorry we are only looking at software products, e.g. Office 365, Gmail, google drive etc.”*

Your request has been considered under the Local Government Official Information and Meeting Act 1987 (the Act).

I have decided to refuse your request under section 7(2)(b)(ii) of the Act, of the Act, on the basis that the disclosure of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.

Where information has been withheld under section 7(2), I have considered, as required under section 7(1) of the Act, the public interest considerations favouring its release. I have identified no public interest considerations which outweigh the need to withhold information at this time.

Please note, the Council proactively publishes LGOIMA responses on our website. As such, we may publish this response on our website after five working days. Your name and contact details will be removed.

Thank you again for your email. You have the right to ask an Ombudsman to review this decision. You can do this by writing to [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz) or Office of the Ombudsman, PO Box 10152, Wellington 6143.

Yours sincerely



Geoff Hamilton  
**Chief Executive**  
**Carterton District Council**