

# **Carterton District Council**

## **Schedule of Fees and Charges 2023/24**

User fees and charges are used to recognise that there is a private benefit from the operation of the variety of services provided by the Council to the community. User fees revenue reduces the rates revenue required to be collected from ratepayers.

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Food Act 2014

	<b>2023/24 fees including GST</b>
Verification of template Food Control Plan. Includes: booking appointments, checking prior history, travel time, actual time on-site, completion of reports, lodging of results to MPI and Council database and follow up on Corrective Action Requests (first 2 hours)	\$390.00
Additional hours	\$160.00
Renewal of registration for food premises	\$135.00
Amendment to registration	\$95.00

Public Health (Health Act 1956, Health  
Registration Regulations 1966)

<b>Annual Registration and Inspection</b>	
Hairdressers	\$200.00
Motels/Boarding Houses	\$200.00
Itinerant trader – annual registration including inspection	\$280.00
Camping Grounds/Motor Home Parks	\$250.00
Hawkers licence	\$150.00
Beauticians, tattooists, skin piercers	\$250.00
Funeral directors	\$250.00
Offensive trades – septic tank services, waste or refuse cartage	\$250.00
Saleyards	\$250.00
Street stall licence	\$30.00 per week
Health inspection for events where food will be sold, or inspection on request	\$150.00
Noise control – recover all reasonable costs associated with second and subsequent noise complaints investigated from the same property	
Noise/health-related complaints under the RMA and Health Act 1956 – recover all reasonable costs associated with investigating/resolving the matter	
Gambling venue applications	\$600.00
Removal of abandoned vehicles	Actual cost plus 10%

Resource Consent Fees (deposit only)

Controlled activity (other than minor land use)	\$1,200.00
Restricted Discretionary – non-notified	\$1,500.00
Discretionary activity	\$2,000.00
Permitted boundary activity	\$320.00
Non-complying	\$2,500.00
Heritage items	Free

<b>Additional Charges</b>	
Public notification	\$5,000.00
Limited notification	\$2,500.00
Pre-hearing	\$530.00
Post decision – requested changes	\$600.00
Additional processing time above 5 hours (per hour)	\$200.00
Section 127 variation to consent	\$1,500.00
Section 223 RMA certificates	\$500.00
Section 224 RMA certificates	\$650.00
Any other certificate	\$650.00
Monitoring compliance with resource consents – cost, with maximum of:	\$2,000.00
District Plan changes – deposit only (applicants are required to meet the full cost of processing applications)	\$20,000.00
Land Information Memorandum (LIM) *refund less \$50 admin fee, if cancelled within 1-2 working days	\$250.00
Land Information Memorandum (LIM) – urgent service *no refund if cancelled	\$450.00
Other external reports, e.g. engineers, commissioners, solicitors, special advisors (indicative)	Actual cost

charges between \$150-\$300 per hour)	
Hearing Administration Fee + cost of Commissioners	\$1,500.00
Infrastructure Contribution:	\$2,300.00
Sewerage	\$2,300.00
Water	\$1,150.00
Stormwater	
Infrastructure Contribution – Waingawa Industrial Zone :	\$2,990.00
Sewerage	\$2,990.00
Water	\$1,495.00
Stormwater	
Roading Contribution – Residential, Commercial and Industrial Zones	2% of land value + GST
Roading Contribution – Rural Zone	3% of land value + GST
Reserve Contribution - Residential, Commercial and Industrial Zones	3% of land value + GST
Reserve Contribution – Rural Zone	2% of land value + GST
Monthly building consent lists	\$25.00
Officer consultation	\$200.00 per hour

<b>Service Fees</b>	
Water connection	Actual cost
Sewer connection	Actual cost
Water/Sewer Standover	\$120.00
Administration fee	\$95.00
Combined sewer and water connection	Actual cost
Standard vehicle crossing	Actual cost
Applications for water race draw off	\$160.00
Applications for piping or relocating water race (plus expenses)	\$160.00
Clearing sewers (property owner boundary to main)	Actual cost
Damage to road reserve	Actual cost

## Transfer Station Entry Fees

<b>General refuse</b>	
Car boot or SUV - up to 100kg (incl GST)	\$32.50
Small trailer, van or ute up to 1.8m x 1.2m x 0.4m high or up to 250kg (incl GST)	\$76.40
Large trailer - up to 1.8m x 1.2m x 0.8m high or up to 500kg (incl GST)	\$100.20
Weigh in/out (minimum \$20.00) per tonne (excl GST)	\$275.00 per tonne
<b>Green waste</b>	
Car boot or SUV - up to 100kg (incl GST)	\$6.30
Small trailer, van or ute up to 1.8m x 1.2m x 0.4m high or up to 250kg (incl GST)	\$15.40
Large trailer - up to 1.8m x 1.2m x 0.8m high or up to 500kg (incl GST)	\$20.50
Weigh in/out (minimum \$20.00) per tonne (excl GST)	\$67.80 per tonne
<b>Tyres</b>	
Car and 4WD tyres – up to 4 tyres on rims (each) (incl GST)	\$6.10 each
Car and 4WD tyres – over 4 (excl GST)	\$670.00 per tonne
Truck tyres (excl GST)	\$670.00 per tonne
<b>E-Waste (electronic waste)</b>	
Small consumer items (e.g. mobile phones, GPS, digital cameras)	No charge
Small/Medium items (e.g. keyboards, docking stations, modems, routers, stereos, gaming consoles)	\$5.00
Large items (e.g. TV's, computer monitors, printers, scanners, fax machines, microwaves)	\$20.00
Photocopiers	\$50.00



## Dog Registration Fees (before 1 August)

From 1 August – 50% of the fee will be added as penalty. For certified seeing eye or hearing dogs, a fee of 50% of those stated below.	
Urban – entire dogs	\$110.00
Urban – spayed/neutered dogs	\$85.00
Over 65 canine companion* *Over 65 fee is only for Urban dog owners. Owners will have to apply for the Over 65 fee and provide proof of their age.	\$75.00
Rural – non-neutered and neutered dogs – first 2 dogs	\$75.00 per dog
Rural – non-neutered and neutered dogs – all remaining dogs	\$40.00 per dog
Dog classified as dangerous	\$165.00
<b>Other Fees</b>	
Urban – application to keep more than 2 dogs	\$75.00
Replacement Tag	\$10.00
Housing dog at other facilities (if required)	Actual costs
Rehoming fee – sustenance, administration, registration, microchip (if required) and property suitability inspection	\$50.00
Costs associated with vet treatment/supplementary feeding	Actual costs
Euthanise dog	Actual cost
Voluntary handover (surrender dog)	\$50.00
<b>Impounding Fees</b>	
Dogs, sheep, goats	\$150.00
Second time impounding (dogs)	\$200.00
Third and subsequent impounding (dogs)	\$250.00
Cattle, deer, horses and all other animals	\$200.00
Droving charge – calculated on actual cost including labour and plant hire	Actual cost
Sustenance fee – all animals	\$20.00 per day

Waingawa water, reticulated supply

Connected	\$147.00
Metered water	\$2.98 per m3
Metered water - high volume > 50,000 cubic metres per year	\$1.98 per m3

## Water Race

Water race - metered - for principally commercial/industrial use - per cubic metre taken	\$2.15 per m3
Water race - metered - for principally horticultural use - per cubic metre taken	\$1.25 per m3

## Outdoor Swimming Complex

Entry fee adult/child – per person	Free
School groups – per child per season (schools are responsible for lifeguard arrangements and associated costs)	Free

## Cemetery

Headstone permit	\$42.00
Family back-fill	\$420.00
<b>Plots</b>	
Lawn	\$1,150.00
Lawn - Child under 1 year old	\$205.00
Lawn – Child over 1 year old and below 10 years old	\$360.00
Cremation	\$265.00
Cremation - Child under 1 year old	\$165.00
Cremation - Child over 1 year old and below 10 years old	\$260.00
Extra depth charge	\$470.00
<b>Interment</b>	
Lawn	\$790.00
Cremation	\$230.00
Child under 1 year old	\$135.00
Child over 1 year old and below 10 years old	\$335.00
Servicemen	\$785.00
Out-of-town burial fee	\$1,260.00
Saturday burials	\$1,260.00
Saturday burials – out-of-town	\$1,525.00
Placenta (interment administration fee)	\$27.00
Disinterment	Actual cost
<i>No burials on Public Holidays</i>	

<b><i>Natural Burial</i></b>	
Plot (2x standard fee)	\$2,300.00
Interment (as above)	\$790.00
Costs:	
Compost (cost includes topping-up within first 3 years)	\$320.00
Tree (cost includes planting)	\$160.00
Natural burial fee (at cost)	\$255.00
Out of District fee	\$1,260.00
<b><i>Private burial service</i></b>	
Chapel	\$65.00

## Park Fees

Association Football – per ground	\$595.00
Cricket Association	\$105.00
Athletic Club	\$595.00

## Library Fees

<b>Rentals (per issue)</b>	
Fiction books (including re-issues)	Free
Magazines	Free
DVDs – children’s (one week)	Free
DVDs – adult (one week)	\$2.00
<b>Fines</b>	
Adult book – first week	Nil
Per week thereafter	Nil
Children’s books – first week	Nil
Per week thereafter	Nil
Reserves	Nil
<b>Inter-loans</b>	
Per book, article or subject request	\$10
International inter-loan	\$40USD
Charges from other libraries	Actual cost
<b>Other</b>	
Lost library book	Replacement Cost



<b>Administration Fees</b>	
<b><i>Photocopying – per page</i></b>	
A3 black and white	\$0.40
A4 black and white	\$0.10
Double-sided black and white – add 10 cents per page	
A3 colour	\$0.60
A4 colour	\$0.40
Double-sided colour – add 20 cents per page	
<b><i>Laminating per page</i></b>	
A4	\$2.20
Rubbish bags	\$3.50
Replacement/additional recycling bins	\$15.00
Replacement yellow-lid recycling wheelie bin	\$75.00
Rating information schedule	\$20.00

Professional Services Fee

For any services provided not listed elsewhere in this schedule	\$200.00 per hour
<b>Official Information Request charges</b> <i>(requests under the Local Government Official Information and Meetings Act (LGOIMA) 1987)</i>	
Staff time (in excess of one hour)	\$60.00 per half hour or part thereof

Schedule of Fees and Charges – Building consent and PIM fees (all amounts include GST)

<b>Classification</b>	<b>PIM only fee 2023/24</b>	<b>When included with other work (excl. BRANZ and MBIE levies) 2023/24</b>	<b>Total stand-alone fee (excl. BRANZ and MBIE levies) 2023/24</b>
All fees are based on a maximum number of hours for processing. Consents that go over the maximum hours (shown in brackets) will be charged additional processing fees.			
<b>Minor Work</b>			
Solid fuel heater (1)	\$50.00	\$125.00	\$380.00
Minor plumbing and drainage work, e.g. fittings, drain alteration (1)	\$50.00	\$125.00	\$430.00
Minor building work (1)	\$50.00		\$430.00
Drainage work, e.g. new minor subdivision services, and common drains (2)	\$50.00		\$1,150.00
Drainage work, e.g. new effluent disposal system (1)	\$50.00	\$350.00	\$520.00
Wet area shower (tile floor) (1)	\$50.00	\$250.00	\$530.00
Private marquee >100m <sup>2</sup> – professional assembly only (no inspection) (1)	\$50.00		\$180.00
Public marquee > 100m <sup>2</sup> and <50 people – professional assembly (no inspection) (1)	\$50.00		\$185.00
Public marquee >100m <sup>2</sup> and >50 people (with inspection) (2)	\$50.00		\$370.00
Private marquee >100m <sup>2</sup> (with inspection) (2)	\$50.00		\$370.00
<b>Sheds / Garages / Conservatories etc.</b>			
Swimming pool 1200mm above ground and pool fencing (2)	NA		\$155.00
In-ground swimming pools (includes fence) (2)	\$47.78		\$550.00
Garden sheds/retaining walls/carports/conservatories/other	\$47.78		\$630.00

minor works (1)			
Minor farm buildings (hayshed covered yards 1-6 bays, etc.) (2)	\$95.03		\$885.00
Larger farm buildings (covered yards, wool sheds) – no plumbing or drainage (3)	\$95.03		\$1,260.00
Larger farm buildings (covered yards, wool sheds) – with plumbing or drainage (3)	\$95.03		\$1,600.00
Proprietary garages standard (2)	\$99.75		\$920.00
Proprietary garages with fire wall (2)	\$99.75		\$950.00
Proprietary garages with plumbing and drainage (2)	\$99.75		\$1,155.00
Proprietary garages including sleepout no plumbing or drainage (2)	\$99.75		\$900.00
Proprietary garages including sleepout with plumbing or drainage (2)	\$99.75		\$1,470.00
Garages custom design including plumbing and drainage (3)	\$99.75	\$220.00	\$1,730.00
Garages, simple custom design, single level (3)	\$99.75		\$980.00
Residential re-pile (1)	\$52.50		\$630.00
Residential demolition (1)	\$52.50		\$260.00
<b>Residential Dwellings – New</b> <i>(note: double units charged at single unit rate + 50%)</i>			
Single Storey value <\$500k (4)	\$393.75		\$5,200.00
Complex -Single Storey value >\$500k and Multi storey (6)	\$588.00		\$6,300.00
Transportable dwelling (yard built) (4)	\$99.75		\$3,300.00
Relocated residential dwelling <i>(if applicable, add alteration fee)</i> (4)	\$493.50		\$1,900.00
<b>Residential Dwellings – Additions and Alterations</b>			

<b>ns</b>			
Alterations (minor) up to 3 inspections plus processing time (2)	\$52.50		\$1,200.00
Alterations (major) up to 8 inspections plus processing time (8)	\$99.75		\$3,300.00
Plumbing and drainage (2)		\$220.00	\$1,250.00
<b>Commercial / Industrial</b>			
Commercial demolition (1)	\$52.50		\$640.00
Single storey shop fitouts (3)	\$99.75		\$1,300.00
Multi-storey shop fitouts (3)	\$99.75		\$1,600.00
Single storey, multi-unit apartments/motels (5)	\$630.00		\$2,400.00 plus \$475.00 per unit
Multi-storey, multi-unit apartments/motels (6)	\$945.00		\$2,900.00 plus \$790.00 per unit
Minor commercial work e.g. signs/shop fronts/minor fitouts (no plumbing or drainage) (2)	\$262.50		\$835.00
Commercial/industrial ≤\$50,000.00 (4)	\$525.00		\$2,520.00
Commercial/industrial \$50,000.01–\$100,000.00 (5)	\$703.50		\$3,500.00
Commercial/industrial \$100,000.01–\$150,000.00 (6)	\$892.50		\$4,500.00
Commercial/industrial \$150,000.01–\$250,000.00 (7)	\$1,155.00		\$5,460.00
Commercial/industrial \$250,000.01–\$350,000.00 (8)	\$1,365.00		\$6,400.00
Commercial/industrial \$350,000.01–\$500,000.00 (9)	\$1,575.00		\$7,500.00
Commercial/industrial \$500,000.01–\$1,000,000.00 (10)	\$1,680.00		\$8,150.00
Commercial/industrial/agricultural >\$1,000,000.00 (10)	\$1,450.58		\$8,150.00 plus \$450.00 per \$100,000 value
<b>Other Charges</b>			
Processing hardcopy certificate applications			\$100.00
Pool inspections			\$150.00 per hour (this

			includes travel time to the site and any associated research or administration relating to the inspection
Pool inspections – assessment of independent audit			\$65.00
BRANZ levy for work \$20,000 or more, a stand-alone fee of \$1.00 per \$1,000 for the total project value			\$1.00 per \$1,000
MBIE levy for work \$20,444 or more including GST, a stand-alone fee of \$1.75 per \$1,000 for the total project value			\$1.75 per \$1,000 (for work \$20,444 or more)
Structural engineering or fire engineering assessment/peer review (the building consent fee does not include the cost of any structural or fire engineers' assessments that may be required)			Cost plus 10 per cent
Compliance schedule application (includes inspection and 12A and BWoF administration)			\$200.00 per hour
Inspection hourly rate			\$220.00 per hour
Certificate of acceptance—building consent fee for the applicable building plus actual costs, payable on issue of certificate			\$220.00 per hour for inspections plus applicable building consent fees
Registration of certificates under the Building Act			\$650.00
Reassessment fee (amended plans or specifications)			\$225.00 per hour
Certificate of title			\$50.00
Vehicle crossing bonds will be assessed for each application where required			\$546.00
Street, crossing, footpath, and berm damage bond for buildings moved to/from site			\$1,650.00
Property search fee (includes download, scanning documents, email, or writing to disc)			\$50.00 per file (covers the search and

			the first file – every file thereafter \$10.00)
Officer consultation			\$200.00 per hour

**Schedule of Fees and Charges –  
Trade waste (all amounts exclude GST)  
Under Wairarapa Consolidated Bylaw 2019 – Part 9**

	Description	2023/24 charges		
Connection fee	Payable on application for connection to discharge	At cost		
Compliance monitoring	The cost of sampling and analysis of trade waste discharge	At cost		
Disconnection fee	Payable following a request for disconnection from sewage system	At cost		
Trade waste application fee	Payable on application for a trade waste discharge	Small business (1-5 staff) \$170.00 Medium business (6-15 staff) \$320.00 Large business (16+ staff) \$620.00		
Re-inspection fee	Payable for each re-inspection visit by the Waste Water Authority where a notice served under the bylaw has not been complied with by the trade waste discharger	\$150.00 per hour		
Annual trade waste charges	An annual management fee for a trade waste discharge to cover the Waste Water Authority's costs associated with for example: <ul style="list-style-type: none"> <li>a) Administration</li> <li>b) General compliance monitoring</li> <li>c) General inspection of trade waste premises</li> <li>d) Use of the sewerage system</li> </ul> The charge may vary depending on the trade waste sector or category of the discharger	<p><b>Small</b></p> Permitted \$210.00 per annum. Conditional \$420.00 per annum	<p><b>Medium</b></p> Permitted \$720.00 per annum Conditional \$1,150.00 per annum	<p><b>Large</b></p> Permitted \$1,650.00 per annum Conditional \$2,300.00 per annum



Rebates for trade premises within the District	Reduction in fees provided for in Section 150(2) of the Local Government Act. Section 150(4) states that the fees prescribed by the Council to recover more than the reasonable cost incurred by the Council for the matter for which the fee is charged. In no event shall the resultant charge be less than the Council's sewerage charge for the equivalent period	Discretion of Council As calculated by Council
New or additional trade premises	Pay the annual fees and a pro rata proportion of the various trade waste charges relative to flows and loads	As per charges outlined below
B1 Volume	Payment based on the volume discharged	\$0.70 per cubic metre
B3 Suspended solids	Payment based on the mass of suspended solids \$/kg	\$0.70 per kilogram
B4 Organic loading	Biochemical oxygen demand or chemical oxygen demand \$/kg	\$1.70 per kilogram
B5 Nitrogen	Payment based on the defined form(s) of nitrogen \$/kg	\$11.10 per kilogram
B6 Phosphorus	Payment based on the defined form(s) of phosphorus \$/kg	\$17.00 per kilogram
B7 Sodium	Payment based on the defined form(s) of sodium \$/kg	\$0.85 per kilogram
C1 Tankered waste	Set as a fee(s) per tanker load, or as a fee(s) per cubic metre, dependent on trade waste category	\$80.00 per cubic metre

**Schedule of Fees and Charges – Corridor Access (all amounts exclude GST)**

<b>Category</b>	<b>Description</b>	<b>2023/24 Charges</b>
<b>Corridor Access</b>	Corridor Access Request (CAR)	\$180.00
	CAR with Traffic Management Plan (TMP) (4 months)	\$400.00
	CAR with TMP (12 months) and generic	\$1,000.00
	TMP third submission fee	\$500.00
	Work Access Permit (WAP) extension	\$75.00
	CAR/WAP warranty close off	\$50.00
	Temporary Road Closure	\$400.00
<b>Corridor Access Enforcement</b>	Non notification fee	\$350.00
	Issue Stop work notice	\$1,500.00
	Non-conformance notice	\$750.00
<b>Corridor Access Staff Fees</b>	TTM auditors per hour	\$125.00
	Corridor officer per hour	\$115.00
	Engineer per hour	\$185.00
	Travel costs per km	\$1.10
<b>Permits</b>	Generic Overweight Permit	\$100.00
	Individual Overweight Permit	\$100.00
	Vehicle Crossing Application	\$225.00
<b>No Spraying Fees</b>	Install 2 pegs	\$60.00
	Install additional pegs (per peg)	\$25.00
<b>Infringement / Fines</b>	Damage to road reserve	Actual cost
	Damage to road corridor infrastructure	Actual cost
	Trimming of encroaching vegetation	Actual cost
	Tipping of waste within the road corridor	\$2,500.00

**2023/24 Schedule of Fees and Charges – Events Centre (all amounts include GST)**

	Hurunui o rangi meeting room	Maungaraki meeting room	Taratahi Auditorium	Te Mahau Foyer	Civic Plaza	Ron Wakelin Plunket rooms	Divya Rooms	Rangatahi Hub	Library
<b>Commercial Rates</b>									
Full day (8.30am-5pm OR 5pm-12am)	\$408.00	\$408.00	\$856.00	\$408.00	\$268.00	\$268.00	\$268.00	\$408.00	\$268.00
Half day (4 hr)	\$204.00	\$204.00	\$428.00	\$204.00	\$134.00	\$134.00	\$134.00	\$204.00	\$134.00
Entire venue full day (8.30am-5pm OR 5pm-12am)	\$2,000.00								
<b>Community Rates</b>									
Full day (8.30am-5pm OR 5pm-12am)	\$160.00	\$160.00	\$320.00	\$160.00	\$106.00	\$106.00	\$106.00	\$160.00	\$106.00
Half day (4 Hr)	\$80.00	\$80.00	\$160.00	\$80.00	\$53.00	\$53.00	\$53.00	\$80.00	\$53.00
Per hour	\$21.00	\$21.00	\$42.00	\$21.00	\$21.00	\$21.00	\$21.00	\$21.00	\$21.00
<b>Staff rates (commercial/community)</b>									
After-hours function (per staff member)	\$37.50 per hour								
Pack-in/out assistance (per staff member)	\$37.50 per hour								
Bar Manager	\$53.50 per hour								
<b>Commercial Rates - equipment</b>									
Social Event Bond (repayable)	\$160.00	\$160.00	\$320.00	\$160.00				\$160.00	\$160.00
Pack in/rehearsal (full day rate)			\$428.00						

Seating block - to erect and dismantle			\$2,140.00						
Easy Lift Scaffold			\$32.00						
Staging and set-up	POA								
Lighting	POA								
Sound System	POA								
AV	POA								
Exclusive use of kitchen	\$160.00								
Tea and coffee facilities	\$2.60 per person (capped at \$260)								
Flip Chart	\$21.00								
Piano	Tuning at hirers cost								
WIFI	No charge								
Electronic White board	No charge								
Round tables	\$24								
Round tablecloths	\$17								
Social functions cleaning fee	\$320								

<b>Community Rates - equipment</b>									
Social Event Bond (repayable)	\$160.00	\$160.00	\$320.00	\$160.00				\$160.00	\$160.00
Pack in/rehearsal (full day rate)			\$160.00						
Seating block - to erect and dismantle			\$1,600.00						
Easy Lift Scaffold			\$21.50						
Staging and set-up	POA								
Lighting	POA								
Sound System	POA								
AV	POA								
Exclusive use of kitchen	\$80.00								
Tea and coffee facilities	\$2.60 per person (capped at \$260)								
Flip Chart	\$16.00								
Piano	Tuning at hirers cost								
WIFI	No charge								
Electronic White board	No charge								

