

7 September 2022

[REDACTED]

Dear [REDACTED]

LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT Request: 2022-49

Thank you for your email of 25 August 2022 to the Carterton District Council requesting the following information:

"The following official information request is being sent to all local authorities, public service departments, and crown entities. It is possible that some organisations may appear more than once if they have been listed more than once in the database available at [https://www.govt.nz/organisations/mail-merge/...](https://www.govt.nz/organisations/mail-merge/) documentation held by your organisation that sets out:

- * Your organisation's current salary bands;*
- * Which jobs fall into which of those salary bands;*
- * If your organisation has negotiated a collective agreement that provides for new salary bands that are not yet in effect, those salary bands; and*
- * If so, which jobs will fall into which of those not yet in effect salary bands;*
- * Any policy your organisation has re the position within a band at which a new appointee to a role will typically be placed."*

Your request has been considered under the Local Government Official Information and Meeting Act 1987 (the Act).

My response to your request is provided below.

In response to your first two questions '*Your organisation's current salary bands*', and '*Which jobs fall into which of those salary bands*' my response is provided in the table below. We use Strategic Pay Factor 10 (SP10) to benchmark our job size positions and salary range.

Band	Salary range	Role
B	\$40,646 - \$59,000	Library Assistant

Band	Salary range		Role
			Water Race & Waste Water Treatment Asst
			Waste Water Treatment Assistant
			Water and Wastewater Reticulation Assistant
			Cleaner
			Gardener
C	\$41,642	- \$56,277	Customer Services Officer
			Water Supply Operator
D	\$41,642	- \$73,160	People & Wellbeing Administrator
			Events Coordinator
			Venue Assistant
			Assistant Librarian
			Communications Support Officer
			Relief Animal Control Officer
			Regional Trails Coordinator/Reg Services Administrator
			Infrastructure Services Administrator
E	\$49,796	- \$93,237	Executive Assistant
			Democratic Services Officer
			Democratic Services Support Officer
			Financial Services Officer
			T/L Customer Services
			Neighbourhood Support Coordinator
			Community Development Advisor
			Venue Technician / Facilities Maintenance
			Sales and Marketing Coordinator
			Environmental Health Officer
			Animal Control Officer
			Building Control Officer
			Regulatory Administrator
			Workshop Mechanic
			Water Race Overseer
			Water Supply Treatment Plant Operator
			Environmental Technical Officer
			Parks and Reserves Team Leader
F	\$62,088	- \$96,821	Senior Financial Services Officer
			IT Advisor
			EC Team Leader
			Community Development Coordinator
			Positive Ageing Strategy Coordinator
			Branch Librarian

Band	Salary range		Role
			Zero Waste Coordinator
			Senior Water Supply Treatment Plant Operator
			Planner
G	\$72,206	- \$114,460	Health, Safety & Wellbeing Advisor
			Climate Change Champion
			Building Services Team Leader
			Roading Asset Coordinator
			Asset Engineer
			Three Waters Compliance & Monitoring Officer
			Road Network Operations Manager
			Parks and Reserves Manager
H	\$76,986	- \$113,272	Project Accountant
			Community Development Team Leader
			Projects and Contracts Officer
I	\$79,200	- \$159,855	Finance TL
			Communications & Engagement Manager
			Communications & Engagement Coordinator
			People and Wellbeing Manager
			Operations Manager
J	\$120,632	- \$185,054	Corporate Services Manager
			Community Services and Facilities Manager
			Planning and Regulatory Services Manager
			Infrastructure Services Manager
L	\$189,309	- \$253,846	Chief Executive

If your organisation has negotiated a collective agreement that provides for new salary bands that are not yet in effect, those salary bands.

No, the Council does not have a collective agreement that provides new salary bands.

If so, which jobs will fall into which of those not yet in effect salary bands.

As per my response above, there is none.

Any policy your organisation has re the position within a band at which a new appointee to a role will typically be placed.

We hold no policy that relates to the position within a band at which a new appointee to a role will typically be placed.

Please note, the Council now proactively publishes LGOIMA responses on our website. As such, we may publish this response on our website after five working days. Your name and contact details will be removed.

Thank you again for your email. You have the right to ask an Ombudsman to review this decision. You can do this by writing to info@ombudsman.parliament.nz or Office of the Ombudsman, PO Box 10152, Wellington 6143.

Yours sincerely

A handwritten signature in blue ink that reads "Geoff Hamilton".

Geoff Hamilton
Chief Executive
Carterton District Council

RELEASED UNDER LGOIMA