

2022/23 Schedule of Fees and Charges – Events Centre (all amounts include GST)

	Hurunui o rangi meeting room	Maungaraki meeting room	Taratahi Auditorium	Te Mahau Foyer	Civic Plaza	Ron Wakelin Plunket rooms	Divas Rooms	Rangatahi Hub	Library
Commercial Rates									
Full day (8.30am-5pm OR 5pm-12am)	\$380.00	\$380.00	\$800.00	\$380.00	\$250.00	\$250.00	\$250.00	\$380.00	\$250.00
Half day (4 hr)	\$190.00	\$190.00	\$400.00	\$190.00	\$125.00	\$125.00	\$125.00	\$190.00	\$125.00
Entire venue full day (8.30am-5pm OR 5pm-12am)	\$2,500.00								
Community Rates									
Full day (8.30am-5pm OR 5pm-12am)	\$150.00	\$150.00	\$300.00	\$150.00	\$100.00	\$100.00	\$100.00	\$150.00	\$100.00
Half day (4 Hr)	\$75.00	\$75.00	\$150.00	\$75.00	\$50.00	\$50.00	\$50.00	\$75.00	\$50.00
Per hour	\$20.00	\$20.00	\$40.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Staff rates (commercial/community)									
After-hours function (per staff member)	\$35.00 per hour								
Pack-in/out assistance (per staff member)	\$35.00 per hour								
Bar Manager	\$50.00 per hour								
Commercial Rates - equipment									
Social Event Bond (repayable)	\$150.00	\$150.00	\$300.00	\$150.00				\$150.00	\$100.00
Pack in/rehearsal (full day rate)			\$400.00						
Seating block - to erect and dismantle			\$2,000.00						
Easy Lift Scaffold			\$30.00						
Staging and set-up	POA								
Lighting	POA								

Sound System	POA								
AV	POA								
Exclusive use of kitchen	\$150.00								
Tea and coffee facilities	\$2.50 per person (capped at \$250)								
Flip Chart	\$20.00								
Piano	Tuning at hirers cost								
WIFI	No charge								
Electronic White board	No charge								
Round tables	\$22								
Round tablecloths	\$16								
Social functions cleaning fee	\$300								
Community Rates - equipment									
Social Event Bond (repayable)	\$150.00	\$150.00	\$300.00	\$150.00				\$150.00	\$100.00
Pack in/rehearsal (full day rate)			\$150.00						
Seating block - to erect and dismantle			\$1,500.00						
Easy Lift Scaffold			\$20.00						
Staging and set-up	POA								
Lighting	POA								
Sound System	POA								
AV	POA								
Exclusive use of kitchen	\$75.00								
Tea and coffee facilities	\$2.50 per person (capped at \$250)								
Flip Chart	\$15.00								
Piano	Tuning at hirers cost								
WIFI	No charge								
Electronic White board	No charge								