

2023/24 Schedule of Fees and Charges – Events Centre (all amounts include GST)

	Hurunui o rangi meeting room	Maungaraki meeting room	Taratahi Auditorium	Te Mahau Foyer	Civic Plaza	Ron Wakelin Plunket rooms	Divya Rooms	Rangatahi Hub	Library
Commercial Rates									
Full day (8.30am-5pm OR 5pm-12am)	\$408.00	\$408.00	\$856.00	\$408.00	\$268.00	\$268.00	\$268.00	\$408.00	\$268.00
Half day (4 hr)	\$204.00	\$204.00	\$428.00	\$204.00	\$134.00	\$134.00	\$134.00	\$204.00	\$134.00
Entire venue full day (8.30am-5pm OR 5pm-12am)	\$2,000.00								
Community Rates									
Full day (8.30am-5pm OR 5pm-12am)	\$160.00	\$160.00	\$320.00	\$160.00	\$106.00	\$106.00	\$106.00	\$160.00	\$106.00
Half day (4 Hr)	\$80.00	\$80.00	\$160.00	\$80.00	\$53.00	\$53.00	\$53.00	\$80.00	\$53.00
Per hour	\$21.00	\$21.00	\$42.00	\$21.00	\$21.00	\$21.00	\$21.00	\$21.00	\$21.00
Staff rates (commercial/community)									
After-hours function (per staff member)	\$37.50 per hour								
Pack-in/out assistance (per staff member)	\$37.50 per hour								
Bar Manager	\$53.50 per hour								
Commercial Rates - equipment									
Social Event Bond (repayable)	\$160.00	\$160.00	\$320.00	\$160.00				\$160.00	\$160.00
Pack in/rehearsal (full day rate)			\$428.00						

Seating block - to erect and dismantle			\$2,140.00						
Easy Lift Scaffold			\$32.00						
Staging and set-up	POA								
Lighting	POA								
Sound System	POA								
AV	POA								
Exclusive use of kitchen	\$160.00								
Tea and coffee facilities	\$2.60 per person (capped at \$260)								
Flip Chart	\$21.00								
Piano	Tuning at hirers cost								
WIFI	No charge								
Electronic White board	No charge								
Round tables	\$24								
Round tablecloths	\$17								
Social functions cleaning fee	\$320								

Community Rates - equipment									
Social Event Bond (repayable)	\$160.00	\$160.00	\$320.00	\$160.00				\$160.00	\$160.00
Pack in/rehearsal (full day rate)			\$160.00						
Seating block - to erect and dismantle			\$1,600.00						
Easy Lift Scaffold			\$21.50						
Staging and set-up	POA								
Lighting	POA								
Sound System	POA								
AV	POA								
Exclusive use of kitchen	\$80.00								
Tea and coffee facilities	\$2.60 per person (capped at \$260)								
Flip Chart	\$16.00								
Piano	Tuning at hirers cost								
WIFI	No charge								
Electronic White board	No charge								