

28 September 2021

Dear [REDACTED]

LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT 2021-101

Thank you for your email request of 13 September 2021 to the Carterton District Council for a copy of the LGOIMA response to a request made on 28 June 2021 for the following information:

- 1. A full cost breakdown of the \$4.5m new build comprising at a minimum the following information: a. Details about the component parts of the cost*
- b. How the costs have been estimated*
- c. What contingencies have been built into the cost estimate*
- 2. What site options have been considered by Council for the location of the new offices*
- 3. Copies of draft and final plans developed for the new offices including any artistic drawings*
- 4. What implications have the Council identified for the district of the new location, including in relation to the Mayor's activities around the CBD redevelopment*
- 5. What risks and mitigations have the Council identified for the project?*
- 6. What financing options to fund the build is the Council planning to draw upon?*
- 7. What communications have the Senior Council Management had with District Councillors about this proposal over the last 12 months, including the following details: a. What have the Mayor / Councillors been told – what was the content, when where they told, and how they were told (for example, email, phone text, Council briefing paper etc)*
- b. The advice given by Mayor / Councillors to Senior Management about this issue and questions raised by them for Senior Management.*

8. An explanation why Senior Council Management did not think this topic was worthy of proper public consultation in the draft LTP 2021-2031 particularly as the expenditure falls with the first three years of the LTP?

Your request has been considered under the Local Government Official Information and Meeting Act 1987 (the Act).

In response to your request, attached as **Appendix 1**, a copy the LGOIMA response to a request made on 28 June 2021.

Previous employee, and current staff names of the Carterton District Council, the requestor's name and email address have been withheld under section 7(2)(a) of the Act to protect their privacy.

As required under section 7(1) of the Act, I have had regard to the public interest considerations favouring the release of the information withheld. I do not consider the public interest considerations favouring the release of this information sufficient to outweigh the need to withhold it at this time.

Thank you again for your email. If you have further questions, please feel free to contact our media team in the first instance at: coms@cdc.govt.nz.

If you are unsatisfied with my response, you have the right to ask an Ombudsman to review it. You can do this by writing to info@ombudsman.parliament.nz or Office of the Ombudsman, PO Box 10152, Wellington 6143.

Yours sincerely



Geoff Hamilton
Chief Executive
Carterton District Council

From: Blair King

Sent: Thursday, 1 July 2021 1:30 pm

To: s7(2)(a); s7(2)(a) @cdc.govt.nz>

Cc: s7(2)(a) @cdc.govt.nz>; s7(2)(a) @cdc.govt.nz>

Subject: RE: Local Government Official Information Act Request: Build of New Council Offices

Good afternoon s7(2)(a)

Replies to your questions are in red below.

1. A full cost breakdown of the \$4.5m new build comprising at a minimum the following information:

a. Details about the component parts of the cost *Component costs to be developed as per 1b below*

b. How the costs have been estimated *Estimate based on office space built to Importance Level 2.*

Project plan yet to be developed breaking this down into

- refit alternative venue for staff to relocate to during construction phase

- costs to remove existing office,

- new office, and refit

c. What contingencies have been built into the cost estimate *Contingency to be factored into project plan*

2. What site options have been considered by Council for the location of the new offices. *Nil other locations*

3. Copies of draft and final plans developed for the new offices including any artistic drawings. *Nil plans commissioned*

4. What implications have the Council identified for the district of the new location, including in relation to the Mayor's activities around the CBD redevelopment. *Council is open to development options from other entities and leasing space.*

5. What risks and mitigations have the Council identified for the project? *Risk plan to be developed*

6. What financing options to fund the build is the Council planning to draw upon? *Debt is shown as the funding option in the approved LTP. If leasing a fit-for-purpose premise built by a third party is feasible, then the capital costs will be amended via the Annual Plan process*

7. What communications have the Senior Council Management had with District Councillors about this proposal over the last 12 months, including the following details: a. What have the Mayor / Councillors been told – what was the content, when where they told, and how they were told (for example, email, phone text Council briefing paper etc). *Workshops through the LTP development have included this point. To attempt to itemise down to who said what, when and how would take significant resource and so this is declined unless you agree to fund that resource to do that work* b. The advice given by Mayor / Councillors to Senior Management about this issue and questions raised by them for Senior Management. *See 7*

8. An explanation on why Senior Council Management did not think this topic was worthy of proper public consultation in the draft LTP 2021-2031 particularly as the expenditure falls with the first three years of the LTP? *Rhetorical question. It is in the draft LTP, submitters commented on this proposed expenditure and timing.*

Regards

Blair King
Interim CE

RELEASED UNDER LGOMA