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**Covid19 Impacted Small Business Grant
Application Form**

**Name of Business:**

**Postal Address:**

**Email Address:**

**Contact Person: Contact Ph No:**

**Is your business GST registered? Yes/No**

**If yes, please provide your GST Number**

**Tell us about the impact that Covid-19 has had on your business:**

**(Continue on a separate sheet and attach if needed)**

**Has your business been receiving the wage subsidy?**

**How will this grant assist your business to keep going?**

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**Is there a specific amount that will benefit your business during this time?**

**Do you have a business plan for business sustainability for the next 6 – 12 months? Provide a short explanation here:**

**Small Business (Covid 19 impact) Grant Fund amount requested**

**$**

(Grant needs to be spent within 3 months)

**Declaration and Privacy Act Authorisation**

This authorisation relates to information in this application that the Carterton District Council may hold about me/us now or in the future.

* I/we hereby declare that I am/we are authorised to submit this application and that any grant received will be used for the project for which it is approved
* I/we authorise the Carterton District Council to use this information for the purposes of administration of this application
* I/we authorise Carterton District Council to seek such information as may be required to complete consideration of this application
* I/we hereby declare that the information provided is correct
* I/we acknowledge that any decision made by the Carterton District Council is final and that no reasons for such decision will be given nor will any correspondence be entered into
* I/we hereby declare that the enclosed annual accounts were presented at our most recent Annual General Meeting \*\*\* not all small businesses will hold AGM’s (as in the case of sole traders)

Full name of Owner

Signature

Date

**Please attach the following information:**

* A bank deposit slip / confirmation of account name and number

**Applications should be forwarded to:**

**Carolyn Mckenzie**

**Community Services Manager**

**Carterton District Council**

**P.O. Box 9**

**Carterton**

**Email:** Carolyn@cdc.govt.nz

**By 4.00pm Friday 30th June 2020**