

20 June 2017

Waste Minimisation Report June 2017

1. PURPOSE OF REPORT

The purpose of this report is to seek Council's approval of the proposed changes to the draft Wellington Region Waste Management and Minimisation Plan 2017-2023 (WMMP).

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Council's Significance and Engagement Policy.

3. LEGISLATIVE REQUIREMENTS

Under the Waste Management Act 2008, councils are required to prepare and adopt a waste management and minimisation plan. The plan must be reviewed every six years. Carterton District Council (CDC's) current plan was reviewed in 2011.

4. CONSULTATION ON THE WMMP

Consultation on the WMMP was run alongside CDC's 2017-18 Annual Plan consultation, using the Special Consultative Procedure. The public consultation period ran from 7th April to 8th May 2017. Masterton District Council and South Wairarapa District Council also consulted on the WMMP alongside their Annual Plan process.

In total, the three Wairarapa councils received 20 submissions on the WMMP. Six of these were submitted to CDC.

Submitters were given an opportunity to present their submission verbally on 31st May as part of the Annual Plan hearings. CDC heard two submitters on the WMMP.

5. RESPONSES TO SUBMITTERS

The recommended responses to submitters are included with this report as **Attachment 1** for Council's review and approval.

6. PROPOSED AMENDMENTS TO THE WMMP

Representatives of the three Wairarapa councils met on 9th June 2017 to jointly agree the changes to the Wairarapa Action Plan and the recommendations for amendments to the Regional Action Plan. These proposed changes are included with this report at **Attachment 2** for Council's review and approval.

7. NEXT STEPS

Following the three Wairarapa councils' agreement of the proposed changes, the decisions and recommendations will be forwarded to the Wellington Region WMMP Joint Committee. The committee will meet on the 10th July 2017 to consider all submissions and make recommendations for changes to the plan. The committee will meet again on 31st July 2017 to finalise the plan.

All councils will adopt the plan at their meeting in August. The current plan will remain in effect until the new plan is adopted.

8. RECOMMENDATION

That Council:

1. **approves** the changes to the Wairarapa Action Plan within the draft Wellington Region Waste Management and Minimisation Plan 2017-2023, as set out in Attachment 2;
2. **adopts** the proposed responses to submissions received by Council on the Wellington Region Waste Management and Minimisation Plan 2017-2023, as set out in Attachment 1.

Garry Baker

Operations Manager

Attachment 1: Joint Wellington Region WMMP Submissions – Masterton, Carterton, South Wairarapa

Attachment 2: Draft Wairarapa WMMP submission decisions and recommendations overview

JOINT WELLINGTON REGION WMMP SUBMISSIONS – MASTERTON, CARTERTON AND SOUTH WAIRARAPA DISTRICT COUNCILS

ATTACHMENT 1

Submitter Details		Do you agree with the proposed...											Summary of submission comments/considerations/recommendations				
Sub #	Name	Org	Wish to be Heard?	Primary regional target?	Regional action 1?	Regional action 2?	Regional action 3?	Regional action 4?	Regional action 5?	Regional action 6?	Regional action 7?	Regional action 8?	Regional action 9?	Regional action 10?	Wairarapa joint action plan?	Summary	Comments/Considerations/Recommendations
1	Casey Morris (CDC)		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No comment	In response to your submission, Council resolves to include the Toy Library as a stakeholder in the local Waste Reduction Action Plan.
2	Chris Laidlaw (CDC)	Greater Wellington Regional Council	Does not state													GWRC supports the WMMP's goal of reducing waste & commitment of the region's TAs to work together to achieve this.	In response to your submission, the Council thanks you for your submission and your support for the WMMP.
3	Jacqui Barnes (CDC)		No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	1. Commented that there's too much reliance on contractors, like to see better use of local unemployed people and youth. 2. Suggested an inorganic collection once or twice a year & sales of reusable household & buildings materials may help to reduce illegal dumping.	In response to your submission, Council resolves that while this service is currently contracted out, the staff used are locals. The option to use further local staff in the resource recovery operation is currently being investigated.
4	Dana Carter (CDC)	Enviroschools Te Upoko o Te Ika a Maui	Does not state													3. Suggested green waste be made into compost for the public to purchase. 1. Requesting CDC work with all Wellington region councils to adopt a more ambitious target for reduction in waste going to landfill. 2. Requesting that Councils note the importance that the Enviroschools programme can play in meeting the goals of the draft WMMP. 3. Requesting that the Wairarapa Action Plan is amended to include reference to Enviroschools.	South Wairarapa does provide an inorganic collection service and the Waste Minimisation Officer will be investigating options and making a recommendation on extending this service as part of the Long Term Plan discussions next year. Green waste is composted and available for purchase at Masterton Transfer Station. Improving the marketing of this service will be included in the Waste Minimisation role. In response to your submission, Council resolve that while zero waste is a long term aspiration for the community, the one third reduction target is an ambitious target that can be achieved within the duration of this Waste Minimisation Plan. This target will be reviewed again in six years. In response to your submission, Council note the importance of the Enviroschools programme.
5	Lucia Zanmonti (CDC)	Boomerang Bag Initiative	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	1. The Boomerang Bag Initiative is a reusable bag project in Carterton to cut down on plastic bag usage.	The Council resolves to include Enviroschools in the local actions as a key stakeholder regarding waste minimisation and education. In response to your submission, the Council resolves to include the Boomerang Bag operation as a key stakeholder in the local actions for waste minimisation and reduction.

6	Steve Carson (CDC)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	2. The Boomerang Bag Initiative supports the regional vision "Waste Free, Together." 1. Suggesting disposal of waste within the Wellington region due to high cost of transport. 2. Recommending the Councils put in a proposal for the MfE contestable fund. 3. Suggesting Councils attend the WasteMINZ conference to gain inspiration. 4. Suggest the bylaw be implemented to manage waste.	In response to your submission, the Council advises that options are currently being reviewed for alternative landfill options. Masterton District Council have secured funding from the Ministry for the Environment's contestable fund in the past for special waste disposals and it is part of the plan to look at using this fund again in the future. Local action LM:6 is for the Councils to support private applicants in applying for waste levy funds. The Waste Minimisation Officer will be attending the Waste Minimisation conference in the future. The bylaw that is currently being developed will ensure that waste collection services include the provision for collection of recyclable materials.
Submitter Details																							
Sub #	Name	Org	Wish to be Heard?	Primary regional target?	Regional action 1?	Regional action 2?	Regional action 3?	Regional action 4?	Regional action 5?	Regional action 6?	Regional action 7?	Regional action 8?	Regional action 9?	Regional action 10?	Wairarapa joint action plan?	Summary	Comments/Considerations/Recommendations						
7	Hamish Sisson (SWDC)	International Waste Ltd	Yes													1. Supporting the waste minimisation target and regional actions. 2. Challenging councils to lower the waste minimisation target and make it more aspirational, such as 300kg per person per annum by 2026. 3. Recommending the plan be amended to include the correct disposal of household medical waste, sharps/syringes, pharmaceuticals, mercury and sanitary waste. 4. Recommending gate fees of council-owned landfills to increase costs for disposal but this has to happen for all landfills otherwise diversion to private landfills will occur.	In response to your submission, the Council thanks you for your support of the WMMP target and regional actions. Council resolve that while zero waste is a long term aspiration for the community, the one third reduction target is an ambitious target that can be achieved within the duration of this waste minimisation plan. This target will be reviewed again in six years. The current bylaw review will consider requirements for this type of waste. Education covering hazards material will be part of the Waste Minimisation Officer's work. The Councils will recommend to the regional committee that this issue be considered as part of a regional response.						
8	Chris Laidlaw	Greater Wellington	Does not																			In response to your submission, the Council thanks you for your submission and your support for the WMMP.	

(SWDC)	Regional Council	state																					commitment of the region's TAS to work together to achieve this.	
9	Dana Carter (SWDC)	Enviroschools Te Upoko o Te Ika a Maui	Yes																				In response to your submission, Council resolve that while zero waste is a long term aspiration for the community, the one third reduction target is an ambitious target that can be achieved within the duration of this waste minimisation plan. This target will be reviewed again in six years.	
10	John Rhodes (SWDC)		No																				The Council request that the regional committee include an action to dissuade supermarkets from using unrecyclable materials as a regional action.	
																							The Council resolves to include Enviroschools in the local actions as a key stakeholder regarding waste minimisation and education.	
																							In response to your submission, the Councils advises that the Waste Minimisation Officer will be employed by the Councils as a key action in the WMMP. This person will be reviewing information on disposal options for waste streams on all the Council websites.	
																							The Council request that the regional committee include an action to dissuade supermarkets from using unrecyclable materials as a regional action.	
																							The Council request that the regional committee include an action to dissuade supermarkets from using unrecyclable materials as a regional action.	
																							Council advises that the Waste Minimisation Officer will be reviewing information on disposal options for waste streams on all the Council websites.	
																							The Waste Minimisation Officer will be investigating recommendations regarding inorganic collections as part of	

13	Hamish Sisson (MDC)	International Waste Ltd	Does not state	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	from the waste stream. 1. Supporting the waste minimisation target and regional actions. 2. Challenging councils to lower the waste minimisation target and make it more aspirational, such as 300kg per person per annum by 2026. 3. Recommending the plan be amended to include the correct disposal of household medical waste, sharps/syringes, pharmaceuticals, mercury and sanitary waste. 4. Recommending gate fees of council-owned landfills to \$250/tonne and/or on other landfills impose levies to increase the total cost to \$250/tonne.	In response to your submission, the Council thanks you for your support of the WMMP target and regional actions. Council resolve that while zero waste is a long term aspiration for the community, the one third reduction target is an ambitious target that can be achieved within the duration of this waste minimisation plan. This target will be reviewed again in six years. The current bylaw review will consider requirements for this type of waste. Education covering hazards material will be part of the Waste Minimisation Officer's work. The Councils will recommend to the regional committee that this issue be considered as part of a regional response. The Council has lobbied to increase the landfill levy to increase costs for disposal but this has to happen for all landfills otherwise diversion to private landfills will occur.
14	Holly Hullena (MDC)	Wairarapa Road Safety Council	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Suggesting an inorganic collection that includes child car seat restraints is held at least once a year. No comments provided.	The Waste Minimisation Officer will coordinate with the Sustainability Trust on the disposal methods for car seat restraints. In response to your submission, the Council thanks you for your submission.
15	Colin Gowans (MDC)		Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
16	Erik Pedersen (MDC)		No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	1. Commented that the plan is very verbose and wondered how many people could/would read and understand it. 2. Commented that current kerbside bin collection does little to encourage sorting of waste. Noted that no matter how hard an individual tries to minimise waste, there is still an issue with excessive packaging.	In response to your submission, the Council notes your comments regarding the plan. The Council provides a service to make it as easy as possible to sort recyclables into each crate and is currently investigating the potential for using wheellie bins for this service. The Waste Minimisation Officer will be undertaking further public education campaigns regarding recycling and the Council is committed to continue lobbying the packaging industry with regard to excessive use of packaging.
17	Dana Carter (MDC)	Enviroschools Te Upoko o Te Ika a Maui	Yes																		1. Requesting MDC to work with all Wellington region councils to adopt a more ambitious target for reduction in waste going to landfill. 2. Requesting that Council note the importance that the Enviroschools programme can play in meeting the goals of	Council resolve that while zero waste is a long term aspiration for the community, the one third reduction target is an ambitious target that can be achieved within the duration of this waste minimisation plan. This target will be reviewed again in six years. The Council recommend that Enviroschools be noted as a key stakeholder in the local action of the WMMP.

																									the draft WMMP.		
																									3. Requesting that the Wairarapa Action Plan is amended to include reference to EnviroSchools. 1. Recommending a drop-off point or collection place be established in the Wairarapa for e-waste. 2. Requesting that consideration is given to using transfer sites as a collection point for polystyrene or explore other options to handle this waste. 3. Commented that the cost to ratepayers for using the Masterton transfer site has become unacceptable. Requesting that food rescue be considered for inclusion in the WMMP. 1. Requesting consideration is given to initiating a separate food waste collection. 2. Requesting support of EnviroSchools, Resource Recovery Centre and WaiWaste. 3. Suggesting the appointment of a fulltime dedicated Waste Minimisation and Education Officer. 4. Recommending a greater effort in encouraging local business to be more waste-conscious and more attention to reducing 'clean fill' and CBD waste.	The Council resolves to include EnviroSchools in the local actions as a key stakeholder regarding waste minimisation and education. In response to your submission, Council advises that E-waste disposal is an option that is currently being investigated as part of the Solid Waste Contract and a decision will be made later in the year regarding its implementation. The Council resolve that an additional local action should be added to consider implementing polystyrene recycling options at the transfer stations. Your comments regarding the cost of waste are noted. The main focus of WMMP is to reduce waste volumes and therefore costs through reduction, reuse and recycling. In response to your submission, Council resolve to include food rescue as a stakeholder in the local action waste reduction action plan. In response to your submission, Council advises that options for food waste are currently being investigated and is intended to be publicly consulted on this later in the year. Council currently supports these activities and is proposing to recognise them as stakeholders in the WMMP. A full time Waste Minimisation Officer is included in the local actions of the WMMP. Your comments regarding encouraging local businesses to be more waste conscious will be part of the Waste Minimisation Officer's education programme.	
18	Alisdair Palmer (MDC)		No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes							
19	Ursula MacFarlane (MDC)	Waiwaste Food Rescue Group	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes							
20	Ray Stewart (MDC)	Sustainable Wairarapa	Does not state																								

Attachment 2 – Draft Wairarapa WMMP Submission decisions and recommendations overview

Submission summary/ key submission themes considered by the Wairarapa Councils	Local Decision – The Joint Committee is advised that the following changes are to be made to the Wairarapa Action Plan:	Regional Recommendations The Wairarapa Councils recommend the following:
Regulation		
Appropriate disposal, management and regulation of hazardous waste is required (s7, 10).	Can include in bylaw review, R4. No change required.	Recommend that the Joint Committee recognise that the disposal of hazardous medical waste is a regional issue.
Support for a bylaw to require recycling (s6).	Can be investigated under R1. No change.	RC1. No change required.
Engagement		
Education is required regarding the availability and location of waste disposal drop-off facilities and hazardous waste disposal options (s10).	Can be investigated under E2 and IN6. No change required.	RE1. No change required.
Requests for additional community group funding to support waste minimisation (S4, 12).	Recognise that community groups are important stakeholders for the promotion and education on the issue of waste minimisation by amending local action E3 , as follows: 'Liaise with the Ministry for the Environment, the Department of Conservation, and Greater Wellington Regional Council and <u>community stakeholders (including but not limited to: toy libraries, Waiwaste Food Rescue Group and Enviroschools)</u> to ensure a consistent approach to education and promotion'.	

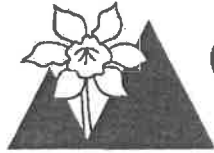
<p>Submission summary/ key submission themes considered by the Wairarapa Councils</p> <p>Request for TAs to work with community groups to support education and waste minimisation (s9,3,17 – all being submissions from enviroschools; and s20).</p>	<p>Local Decision – The Joint Committee is advised that the following changes are to be made to the Wairarapa Action Plan:</p> <p>Recognise that community groups are important stakeholders for the promotion and education on the issue of waste minimisation by amending local action E3, as follows:</p> <p>‘Liaise with the Ministry for the Environment, the Department of Conservation, and Greater Wellington Regional Council and community stakeholders (including but not limited to: toy libraries, <u>Waiwaste Food Rescue Group and EnviroSchools</u>) to ensure a consistent approach to education and promotion’.</p> <p>Also, amend LM.4, as follows:</p> <p>Amend title: Partnering with groups outside the <u>Wairarapa</u>.</p> <p>Amend action: Partnering with community groups, businesses, and <u>other local authorities outside the Wairarapa</u>.</p>	<p>Regional Recommendations</p> <p>The Wairarapa Councils recommend the following:</p>
<p>Collections</p> <p>Request polystyrene collection points in the Wairarapa (s18).</p>	<p>Amend the action plan to include a new local action, as follows:</p> <p>‘<u>Consider the viability of recycling and/or re-processing polystyrene in the Wairarapa</u>’.</p>	

Submission summary/ key submission themes considered by the Wairarapa Councils	Local Decision – The Joint Committee is advised that the following changes are to be made to the Wairarapa Action Plan:	Regional Recommendations The Wairarapa Councils recommend the following:
Request that organic (food waste) collection provision is considered by (Masterton) Council (s20).	Will be investigated under the Solid Waste Contract renewal. Investigate under C3. No change required.	RIN1 & 2. No change required.
Infrastructure		
There is a need for an e-waste drop-off point for the Wairarapa (s18).	Will be investigated under the Solid Waste Contract renewal. Investigate under IN3. No change required.	RLM3 & 4. No change required.
Leadership and Management		
Support is signalled for the proposed waste reduction target – to reduce waste by a third (s2, 7, 8)	Will be implemented under LM1. No change required.	Recommend that the Joint Committee maintain the draft WMMP waste reduction target.
More ambitious targets for waste reduction are required (s1, 7, 11).	Will be implemented under LM1. No change required.	Recommend that the Joint Committee maintain the draft WMMP waste reduction target (to reduce waste across the region by a third by 2026). Preliminary background work has signalled that this target is potentially achievable, but at the same time it remains an aspirational goal for all TAs.]
Review the price of landfill disposal (s7).		The Wairarapa does not operate any landfills; therefore the matter of landfill pricing is considered a regional matter for Joint Committee consideration.
Extend lobbying to address the use of polystyrene meat trays (s10).	Can be investigated under E6. No change required.	Although this issue is potentially already covered by the regional lobbying actions, it has been referred onto the Joint Committee to highlight the need for (regional) lobbying on this issue.

Submission summary/ key submission themes considered by the Wairarapa Councils	Local Decision – The Joint Committee is advised that the following changes are to be made to the Wairarapa Action Plan:	Regional Recommendations The Wairarapa Councils recommend the following:
Suggest the appointment of a full-time dedicated waste minimisation (and education) officer (s20). Encourage local business to be more waste conscious and provide more attention to 'clean fill' CBD waste (s20).	Already covered under LM3. No change required. Can be investigated under E1, 6 & 8 and LM9. No change required.	RE1 & RN1.
Other		
Plastic bags: - There is a need for soft plastic recycling (s11). - People should use recyclable bags opposed to plastic bags at supermarkets (s5).	Can be investigated under C1. No change required. "Boomerang Bags" added as a stakeholder in E3. Can also be investigated under E1 & 8. No change required.	RC1. No change required.
Excessive packaging is an issue (s16).	Can be investigated under E4.	RLM4.
The plan is difficult to understand (s16).	Noted	
Request that food rescue be included in the WMMP (s19).	Can be investigated under C1 & 3 and E3 with added community stakeholders.	RIN1 & 2.

Proposed local action plan changes are as follows (in red text):

Reference and Title	Description	Time Frame	Funding Options	Strategic Goals & Hierarchy Position	Method and Targets
E.3: Education and Promotion	Liaise with the Ministry for the Environment, the Department of Conservation, Greater Wellington Regional Council and community stakeholders (including but not limited to) toy libraries, Waiwaste Food Rescue Group, boomerang bags and Enviroschools to ensure a consistent approach to education and promotion.	Ongoing – Continue as part of waste minimisation role and coordinate with regional actions.	Rates and Waste Levy	To investigate and where appropriate develop partnership, joint working and co-operation across the private and community sectors as well as territorial and regional councils including shared services.	Action D: Deliver enhanced regional engagement, communications and education.
C.7: Management of Polystyrene	Consider the viability of recycling and/or re-processing polystyrene in the Wairarapa.	Continue as part of waste minimisation role.	Rates and Waste Levy	Hierarchy level: Reduction Objective: To provide a local recycle and/or reuse method for polystyrene and divert it from disposal in landfill. Hierarchy level: Recycling	Action B: Investigate and develop a region-wide resource recovery network – including facilities for construction and demolition waste, food and/or biosolids, and other organic waste.
LM.4: Partnering with groups outside the Wairarapa	Investigate partnering with community groups, businesses and other local authorities outside the Wairarapa .	Investigate as part of waste minimisation role	Rates/Waste Levy	Objective: To engage the community and provide information, education and resources to support community actions. Hierarchy level: All Levels	Action I: Identify specific targets in the Waste Management and Minimisation Plan for each council and the region, specifying achievable reduction, reuse, recycling, and diversion of waste.



7th June 2017

CONSOLIDATED BYLAWS REVIEW

1. PURPOSE OF THE REPORT

To seek approval to commence a review and work toward including Carterton District Council's Bylaws into Wairarapa Combined (CDC, MDC and SWDC) suite of Consolidated Bylaws where appropriate.

Further, to appoint two Counsellors to the Wairarapa Combined Bylaw working group.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. BACKGROUND

A Combined Alcohol Policy Working Group was established to develop the combined Wairarapa Local Alcohol Policy. This process has proven to work well and could be used as a model for the development and review of the potential combined Wairarapa Bylaws. Membership of the Wairarapa Policy Working Group consisted of two elected members from each Council.

Many aspects of the current joint Bylaws (SWDC and MDC) and the current CDC bylaws remain valid and are unlikely to manifestly change in consequence of the review. However, all three Councils are scheduled to review their respective bylaws and it would be advantageous to all of the Wairarapa for a consistent approach to bylaw implementation and monitoring.

Although no significant problems have been voiced, there are aspects of each bylaw that have anecdotally been reported to be in need of enhancement. For example, current bylaws do not clearly specify the penalties that apply to various offences against the bylaws and legal advice sought from both MDC and SWDC has suggested changes in this area.

If agreed, the Working Group would carry out the bulk of the work with the proposed revised Bylaws put through the Special Consultative provisions of the Local Government Act, and be considered and adopted by each Council. If or when the time comes, a joint panel may be constituted as a joint hearings panel to hear and decide public submissions on the draft Bylaws.

Masterton District Council representatives are Councillor Goodwin and Mailman, South Wairarapa representatives are Councilors Craig and Harwood. The three Council officers

responsible for implementation of regulatory policies and bylaws at each Council would be members of the Technical Advisory Group (Tania Madden, Dave Gittings, Murray Buchanan) which services the working group, while administrative and policy support is provided by MDC with funding from all three Councils.

Undertaking such a review requires commitment of Councilor time and staff resources, and on occasion, external legal or technical expert advice.

By combining with MDC and SWDC and sharing these costs, efficiencies are gained so that the cost for each individual Council is reduced. MDC have offered to provide administrative support and a policy analyst to undertake various tasks (rewriting of sections of the bylaws, researching and drafting reports). These costs would be covered within current budget allocations, but would not be significant.

4. CARTERTON ENGAGEMENT

It is suggested that the two appointees to the working group would conduct comprehensive engagement with the Carterton community during the working group process prior to the draft Bylaws being presented for formal consultation.

5. SUMMARY

South Wairarapa District Council and Masterton District Council currently have joint Consolidated Bylaws. These bylaws are approaching the time for review. It is timely and appropriate that Carterton District Council align their Bylaws with those of MDC and SWDC producing a suite of consolidated Wairarapa Bylaws.

It is proposed that the review process be undertaken by the Wairarapa Combined Bylaw Working Group (WCBWG) on behalf of the 3 Councils. This group has Councillor Representatives (2 each) from the 3 Councils and is supported by a Technical Advisory Group comprised of senior officers from each Council.

6. REPORTING BACK TO COUNCIL

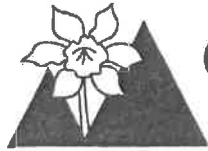
The working group would provide regular updates on progress of the working group to each Council meeting.

7. RECOMENDATION

That the Council

- 1. Resolves** to commence a review of Carterton District Councils bylaws with the aim to incorporate the appropriate bylaws into a combined Wairarapa suite of bylaws.
- 2. Appoints** two Councillors to the Wairarapa Combined Bylaw Working Group.

Dave Gittings
Planning and Regulatory Manager



31 May 2017

2017 Local Government New Zealand national conference and Annual General Meeting

1. PURPOSE

To seek approval for attendance at the 2017 Local Government New Zealand (LGNZ) national conference and Annual General Meeting, and authority for Council representatives to act as delegates and the Annual General Meeting.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Council's Significance and Engagement Policy.

3. BACKGROUND

The LGNZ national conference and AGM will be held in Auckland from 23 to 25 July. Carterton District Council is entitled to have a delegate at the AGM and must nominate:

- the Presiding Delegate (the person responsible for voting on behalf of the Council at AGM)
- one or more Alternate Delegates (person/s responsible for voting on behalf of the Council if the Presiding Delegate is absent from the AGM).

4. ATTENDEES AT THE 2017 CONFERENCE

In past years the Council has sent between one and three elected representatives and the Chief Executive to the annual conference and AGM. This year the Chief Executive will be out of the country at the time of the conference. Taking into consideration the cost of attending the conference it is recommended that the Mayor and Deputy Mayor attend. There will be a full report-back from the Mayor to the council following the conference and AGM.

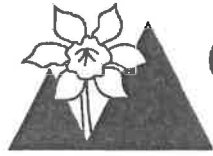
If the Mayor and the Deputy Mayor are to attend the conference it would be appropriate for council to nominate the Mayor as the Presiding Delegate and the Deputy Mayor as the Alternative Delegate at the AGM.

5. RECOMMENDATIONS

That the Council:

1. **Receives** the report.
2. **Approves** the attendance of the Mayor and the Deputy Mayor at the 2017 LGNZ national conference and Annual General Meeting.
3. **Nominates** Mayor Booth as the Presiding Delegate for voting on behalf of the Council at the 2017 LGNZ Annual General Meeting and nominates Russell Keys, Deputy Mayor, for voting on behalf of the Council at the 2017 LGNZ Annual General Meeting if Mayor Booth is absent from the Annual General Meeting.

Jane Davis
Chief Executive



28 June 2017

Appointment of Electoral Officer

1. PURPOSE

The purpose of this paper is to seek agreement to appoint an Electoral Officer for Carterton District Council.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. ELECTORAL OFFICER

Under the Local Electoral Act 2001, there must at all times be an electoral officer appointed by the local authority.

Currently the Electoral Officer is Milan Hautler, and he remains so until a successor is appointed. Mr Hautler appointed Sandra Hayes as the Deputy Electoral Officer, to act in his stead if he is unable.

The Council could appoint another senior manager to replace Mr Hautler. It cannot be the Chief Executive.

An alternative is to appoint an external party as Electoral Officer. This has been done at South Wairarapa and Masterton District Councils, who have appointed Warwick Lampp of electionz.com Limited.

At present electionz.com provide vote processing services for Carterton District Council. In 2019, they will be providing election management and vote processing services for 42 councils. In addition they provide election services for a number of large businesses, non-profit organisations, and iwi throughout New Zealand.

4. POSSIBLE AMALGAMATION

The other consideration is that should the Local Government Commission decide to proceed with an amalgamation proposal, it is likely that a poll will eventuate. The Commission must ensure that one electoral officer is appointed for the poll. The electoral officers of each of the three district councils have a role in the preparation of electoral rolls before the poll is undertaken.

5. NEXT STEPS

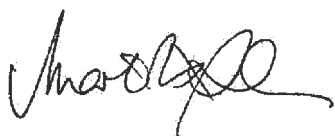
It is considered that the appointment of an independent Electoral Officer would be appropriate. Given the possibility of an amalgamation poll the appointment should be made now. It would be sensible that the Electoral Officer for Carterton be the same as for South Wairarapa and Masterton.

If appointed, a contract will be negotiated with electionz.com for Mr Lampp's services. A local staff member will be appointed as Deputy Electoral Officer. Internal staff will still continue to manage the processes for reviewing the electoral system and the representation arrangements for the 2019 elections.

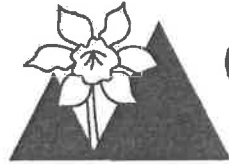
6. RECOMMENDATIONS

That the Council:

1. **Receives** the report.
2. **Agrees** in accordance with section 12 of the Local Electoral Act 2001, Warwick James Lampp from electionz.com Ltd be appointed as Electoral Officer for Carterton District Council.



Marty Sebire
Corporate Services Manager



15 June 2017

Charles Rooking Carter Awards 2017

1. PURPOSE OF THE REPORT

For the Council to receive a report summarising the overall operations of the Charles Rooking Carter Awards 2017 and future planning if the 2018 Awards.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Significance and Engagement Policy.

3. BACKGROUND

The Charles Rooking Carter Community Awards was created by the Carterton District Council in 1994 to publicly acknowledge and celebrate the outstanding volunteer work, business innovation and achievements of members in the community.

The Awards are named after Charles Rooking Carter who was a strong advocate for Wairarapa settlers and was instrumental in developing many public services in Carterton, including the library, an astronomical observatory, cemetery, post office, court-house and police station. His most notable gifts to the town were the Carter Home for aged men, now known as Carter Court, and the Carter Reserve, an area of native bushland.

To date, over 136 Charles Rooking Carter Community awards have been given to people who generously provide time, passion and commitment to making Carterton a caring and thriving place to live.

4. CATEGORIES

The event organisers, assisted by the Mayor, Chief Executive and Community Services Manager reviewed the six award categories to further recognise areas within the community which were not focused on in previous years. The decision was made to change the "Emerging Enterprises" award to "Young Leader" award to recognise outstanding youth leadership within the Carterton District. Supporting and encouraging youth leadership and development was identified as being an area of focus for the Carterton District Council, and should be recognised through the awards.

A second change was made to update the name of the "Bravery or Strong Action" award to the "Courage and Commitment" award, so that not just rescue and emergency departments/individuals were nominated.

5. 2017 NOMINATIONS

This year the main focus was to seek a large number of nominations to provide multiple finalists for each category. Asking Councillors, Council officers as well as advertising provided a successful formula to increase the number of nominations. We received a total of 32 nominations (Voluntary Community Services = 9, Boosting Business = 7, Achievers = 4, Young Leader = 3, Courage and Commitment = 3 Charles Rooking Carter Civic Award = 6.)

The judging panel met, and using a rating system, each judge selected their top four (or less) nominees per category. The top four became the finalists.

The four finalists were then voted upon by the panel which then provided the result of the overall winner per category.

6. THE EVENT – SATURDAY 10TH JUNE 2017

With 217 tickets sold, the auditorium was packed with finalists, families, Councillors, Council staff, sponsors and community. Paulownia Estate wines provided the wine for the evening and kindly donated 24 bottles of bubbly. Local Gain Momentum owner/operator, Linda Penlington was the MC for the evening, supported by Mayor John Booth. The guest speaker for the evening was former Otorohanga Mayor and current City Councillor for Porirua City Council, Dale Williams.

The winners for each category were:

EnZed PC Services – Voluntary Community Services Award

Elaine Renall

Allflex Achievers Awards

Dalefield Hockey

More FM – Boosting Business Award

Mende Biotech – Doug Mende

Gain Momentum – Young Leader Award

Rebecca Vergunst

Carterton New World – Courage and Commitment Award

Kerry McGhie

Carterton District Council – Charles Rooking Carter Civic Award

Elaine Brazendale.

7. BUDGET

The budget for the event was carefully planned and managed. However this year there were extra costs not incurred last year due to improving the quality of the event. Entertainment was reintroduced to the pre awards drinks and canapes in the foyer, finalist videos were included, and trophies replaced pot plants from the previous year. The final costs of the event are in **Attachment 1**.

The catering expense was larger than last year due to the increase of ticket sales from 140 (2016) to 217 (2017) and to the cost per head being increased (\$32 per person). This meant that the ticket price did not cover the cost of the catering.

Tickets were held at the same price as previous years because we were uncertain about the attendance. Overall the net cost of the event to the Council was \$9,403.

8. DEBRIEF AND PLANNING FOR 2018

The awards were overall a huge success for the Carterton District. Feedback has been overwhelming positive.

Although successful, event organisers have recognised areas for improvement next year. Some of the improvements will include:

- allowing for a longer nomination period. Ideally 4 weeks earlier than this year. Nominations could also be accepted throughout the year.
- increasing the ticket price to cover the costs of the catering
- acknowledging our partnership with Hurunui o Rangi in the format of the evening, by engaging with iwi representatives when planning the event. This could include the opening or closing of the awards.

The price of the tickets will also be reviewed to more closely reflect the catering costs. This may mean a ticket price of around \$35.

9. RECOMMENDATIONS

That the Council:

1. **Receives** the report.
2. **Notes** the overwhelming success of the 2017 Charles Rooking Carter Awards event.
3. **Notes** improvements will be introduced in 2018, and that the ticket price is likely to rise.

Kate Jurlina
Marketing and Communications Coordinator

Attachment 1: Charles Rooking Carter Awards 2017 Financial Report

Charles Rooking Carter Awards

Awards Budget 2017 - Expenses

	Total Cost
Advertising, Marketing and Media	
Total	4134.00
Food and Beverages	
Total	7398.15
Flirrage	
Total	554.00
Professionals	
Total	1800.00
Staff	
Total	472.25
Expenses	
Entertainment	125.00
Certificates	281.00
Flowers - gift and arrangements	250.00
Engravers/Trophies	560.00
Posters	69.00
Total	1285.00

Total Expenses	15643.4
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Awards Budget 2017 - Income

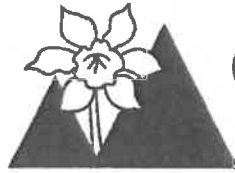
	Actual
Total Income	
Bar takings	1303.00
Ticket Sales	3187.00
Sponsorship	1750.00
Total	6240.00

Profit/Loss 2017

Total Income	\$6,240.00
less Total Expenses	\$15,643.40
Profit/Loss	-\$9,403.40

Proposed Budget for 2018

Total Expenses	\$15,650.00
less income received (ticket sales/cash bar/sponsorship) based on ticket price of \$35	\$8,195.00
Total Budget	\$7,455.00



21 June 2017

Chief Executive's Report

1 PURPOSE OF THE REPORT

To inform Council of officers' activities since the previous meeting.

2 SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Council's Significance and Engagement Policy.

3 PLANNING AND REGULATORY SERVICES

3.1 General

Earlier this month the regulatory Environmental Health Officer (EHO) was taken seriously ill. Patrick will be out of action for at least a couple of months and in the meantime we are negotiating with a current EHO to cover when necessary.

On a brighter note, we have a new trainee Building Control Officer who has started with Council. Jeanette is a Carterton local (Jeanette moved from Petone a couple of years ago). She holds a National Diploma of Architectural Technology and has already demonstrated an aptitude for building control and has fitted into the team well.

Directly following the last Policy and Strategy Committee meeting Councillors received a presentation on the recent changes to the Resource Management Act and their implications for the Council. One significant change, which will come into effect in 2022, is the removal of the ability to require financial contributions as a resource consent condition. Some consideration of options to replace the infrastructure and services funding that has come through financial contributions will be required. Workshops on these options will be workshopped with Councillors in the coming months.

3.2 Urban Growth Strategy

A preliminary draft of the Urban Growth Strategy, prepared by consultants Boffa Miskel, has been provided to officers. Officers are currently adding in some further information into the document.

A workshop will be set up shortly for the Councillors to discuss the first version of the draft strategy. Once agreed the draft strategy will be presented to the Council's Policy and Strategy Committee for approval to release for community consultation.

3.3 Planning and Policy

Along with many other parts of Council, planning is experiencing a surge in work. Consents applied for and granted in May consisted of a 7 lot rural subdivision, a 2 lot rural subdivision, a setback waiver and right of way application. There are currently 6 applications being processed as listed below:

- A 7 lot rural subdivision
- Setback waiver application
- Dwelling relocation application
- An application for the establishment of dog boarding kennels
- A 3 lot residential subdivision
- A 6 lot residential subdivision.

In addition there are multiple Section 223 applications (approval of survey plan by Territorial Authority) and Section 224 applications (restrictions upon deposit of survey plan). A number of de-amalgamation of titles for previously granted subdivisions also need to be completed.

Stage 6 of the Armstrong Ave development has been completed with infrastructure assets now handed over to Council. Discussions on Council requirements for stage 7 are underway with a start on the next section of development anticipated in the near future.

All Land Information Memorandums (LIMs) and building consents require planning input. LIM applications in particular are time-consuming as Council must ensure that all information held is fully disclosed.

3.4 Building Services

Carterton District Council has been involved in user testing of the new national earthquake prone online register. The Building (Earthquake-prone Buildings) Amendment Act 2016 requires all Councils to enter details of their earthquake prone buildings into a publicly accessible, national register.

When the Amendment Act comes into force on the 1st of July, the national register will also go live. This register will allow the public to look up and view information on earthquake prone buildings throughout New Zealand. CDC has issued 45 section 124 notices that will become earthquake prone building notices as of 1 July 2017.

Building consent applications continue to rise. Table 1 below shows building consent numbers are higher compared to the month of May last year. More noticeable is the value of building work which has more than doubled.

Overall for the year-to-date total building consent numbers are higher than they were this time last year. For the period from 01/01/2017 to 31/05/2017 there were 178 consents issued compared to 146 over the same time period last year.

In addition, there are currently 44 consent applications being processed or awaiting processing.

Table 1: May 2016-2017 Comparison

Building Type	Number of Consents	Value of building work	Number of Consents	Value of building work
	May 2016	May 2016	May 2017	May 2017
New (& prebuilt) House, Unit, Bach, Crib	4	815,000	4	1,910,000
New Industrial Bldgs, eg foundry	-	-	1	100,000
New Farm Buildings – other	1	33,000	1	50,000
New Other Buildings	-	-	1	30,000
Other Buildings – new foundations only	-	-	1	15,000
Dwellings – alterations & additions	3	206,000	4	32,000
Domestic Fireplaces	10	39,772	9	33,830
Re-sited Houses	-	-	1	60,000
Domestic only – garages	2	53,500	2	56,000
Other outbuildings e.g. shed, workshop, sleep-out	3	172,000	5	451,000
Shops, restaurants – Alterations & additions	-	-	1	2,500
Other Buildings – alterations & additions	-	-	1	6,000
TOTAL	23	1,319,272	31	2,746,330

3.5 Asset management and GIS projects

As with planning, GIS also have input into building consents, resource consents and LIMs and provide a valuable addition to the information going out to the public as well as raising the overall quality of the granted consents.

New internal GIS viewer with updated photos

A new internal GIS viewer has just been released to staff. The old internal map viewer was built on software (Flex Viewer) that has not been supported for some time. This has resulted in the deterioration of its performance and stability, and in some cases, the inability to use the viewer on some of the web browsers currently in use.

The 2017 flyover photos have been incorporated into the viewer for the urban area of the district with an additional 13 photo tiles ordered to expand the Waingawa imagery.

There has been no advice yet from GWRC as to when the new imagery for the rural areas will be available.

Digital 'smart' water meters

Sixteen smart meters (of the 50 that were ordered for a trial) have been installed in the new development at Feist Street. The remainder are planned to go into the latest stage at Mill Grove which will add to the existing 6 meters for the Andersons Line rural connections.

The plan has been to have a mix of new and existing sites to trial the meters on. Once they have been installed training on the software reader can commence for those staff involved.

Asset Management Plan (AMP)

The draft Reserves and Facilities Asset Management Plan has been completed and the roading activity management plan has been started. Masterton District Council is working on the portions of the roading plan while Carterton District Council is compiling an updated version from the 2014 version. It is expected to be completed in a few weeks.

Swimming pools

The Building (Pools) Amendment Act 2016 repealed the Fencing of Swimming Pools Act 1987 and inserted provisions relating to residential pool safety in the Building Act 2004. One of the key changes for Council is the requirement that all residential swimming pool barriers be inspected at least once every three years.

With the new flyover photos, the initial identification of swimming pools in the urban area should be a relatively straightforward project. The physical inspection of both urban and rural pools is not expected to be as easy.

3.6 Noise Control

With winter here, noise complaints drop dramatically compared to summer as BBQs and parties are no longer undertaken or kept indoors with doors and windows shut. Armourguard Security responded to 8 noise complaints in May with just 1 excessive noise abatement notice.

3.7 Liquor Licensing

The Royal Oak was issued with a temporary authority which allows a three month grace period for new owners to operate while obtaining their liquor license. Some building compliance issues will mean work will be required before there public access is permitted.

One new liquor license has been received for a new brewery in Norfolk Road and is being processed.

3.8 Animal Control

May was a very busy period for animal control, as can be seen from table 2 below.

An objection to a classification of a menacing dog has been processed. The Council's Hearing Committee was presented with the case recently and has yet to make a decision on the classification.

Table 2: Summary of animal control callouts for May

Activity request	
Dog barking	10
Dog attack on Animals	4
Dog Distressed	1
Dog Found	9
Dog Roaming	14
Dog Rushing	2
Lost Dog	7
Stock related	5
Total	63

4 OPERATIONS

4.1 Water Meters

All water meters have been read and are currently being processed. Properties using over the 225 cubic metre threshold will receive an invoice for additional water usage.

4.2 BRANZ¹

As reported to an earlier Council meeting, through BRANZ a two year research project is investigating how water is used at home, and looking at ways to deliver robust information specific to New Zealand households. As well as understanding how, when and where water is used, it will also investigate socio-demographic, appliances/water end-use, housing typologies and size, as well as other household and regional characteristics.

Notification has been received of a property being selected for the Carterton area, a lifestyle property in Chester Road.

4.3 Water main Replacement

Work on the water main replacement is progressing, but behind schedule. A meeting has been held with the contractor to get a time line on the expected completion date.

¹ BRANZ is an independent research, testing and consulting agency

5 COMMUNITY FACILITIES

5.1 Clareville Cemetery

The new road extension At Clareville Cemetery is now complete.

5.2 Natural Burials

The introduction of natural burials at Clareville Cemetery commences 1st July 2017. On the 16th June Mark Blackham, founder of Natural Burials, came to Carterton to meet with the local funeral directors. This was our opportunity to explain the process to them and answer any of their questions. After the meeting with the funeral directors, members of the public were invited to come along and listen to Mark and ask any questions they had. Both these meetings went very well, particularly the meeting where the public attended. We had 32 attendees at this meeting.

5.3 Bird's Park

The weather on Saturday 17th June was a beautiful day for the tree planting at Bird's Park. We had about 20 residents helping with the plantings, and when all the trees were in the ground there were light refreshments and nibbles provided by the Bird family.

5.4 Carrington Park – BBQ and shelter

Work is now complete and the BBQ and Shelter are now operational for the public. An informal christening of the BBQ was held on the 9th June with Lions Club Carterton members and Carterton District Council.

This was another successful partnership project with the Lions Club.

6 COMMUNITY DEVELOPMENT

6.1 Council Community Grants:

Applications for grants open on the 3rd of July and close 28 July. Criteria and application forms are available on the Carterton District Council website.

Decisions on grants will be made by the Grants Committee, which is expected to meet in early August.

6.2 Carterton District Council School Holiday Programme

The next School Holiday Programme is 10 – 13 July. The programme was fully booked within 3 days from opening registrations. This will be the third one hosted and run by the Events Centre staff and volunteers.

6.3 Neighbourhood Support

Carterton District Council and Carterton Neighbourhood Support held a Volunteer Expo at the Events Centre on Sunday 18th June to mark the start of National Volunteer Week. The aim of the event was to offer the community a range of volunteering opportunities they could be involved with, and provide a networking opportunity for volunteer organisations. The event was opened by Scott Miller CE of Volunteering NZ.

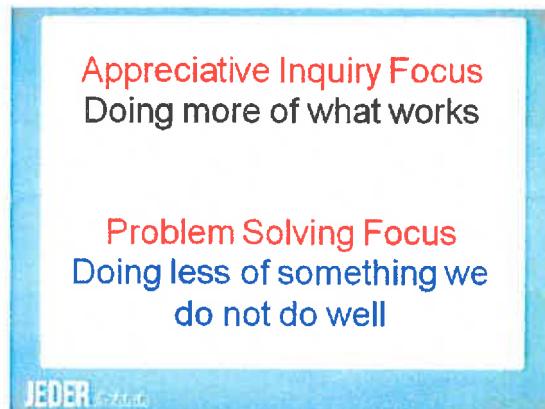
6.4 Emergency Preparedness

As part of the Council's commitment to community emergency preparedness, 24 key community members were invited to attend the Red Cross Psychological First Aid Workshop on 27 June. This training builds the capacity of people who find themselves supporting and assisting affected people shortly after a disaster or any other traumatic event.

6.5 Hosting Communities Workshop

The Community Development Coordinator attended this workshop held by Inspiring Communities together with two members from Resilient Carterton. The workshop explored different methods of hosting and facilitation, and examined how to enable local stakeholders to participate in projects through co-design, innovation and collaboration.

A lightbulb moment was focusing on what works rather than focusing on what doesn't work:



6.6 Events

Charles Rooking Carter Awards

The awards were held on Saturday 10th June, with a total of 22 finalists. 216 tickets were sold, proving to be the biggest awards we have hosted.

There is a separate report on the Charles Rooking Carter Awards on the Council's agenda.

Daffodil Festival

Planning is now well underway for this year's festival. The event will be held on Sunday 10th September.

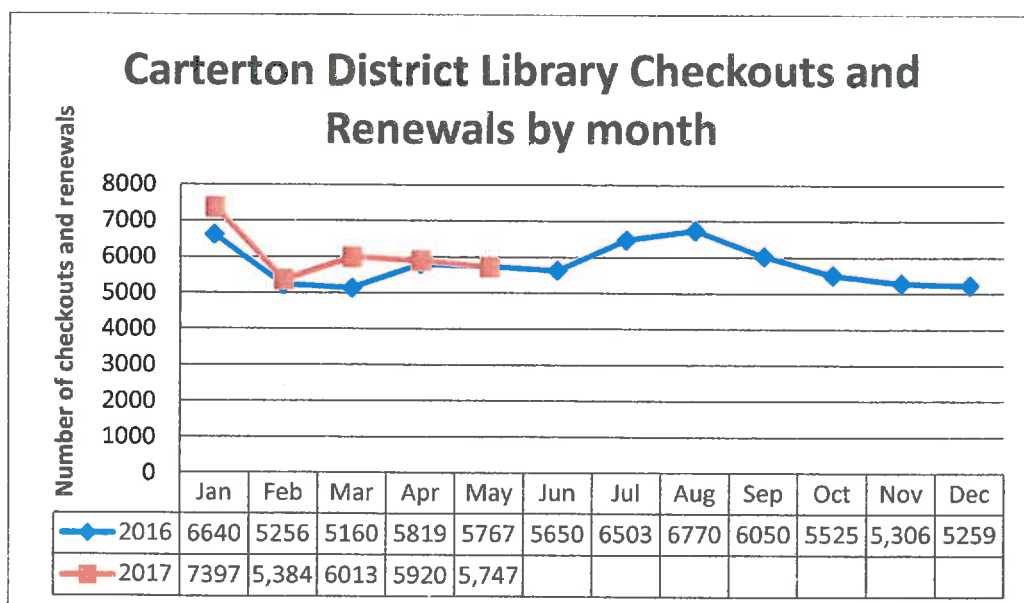
6.7 Library Monthly Report for May 2017

Statistics

Issues and renewals

Physical items:

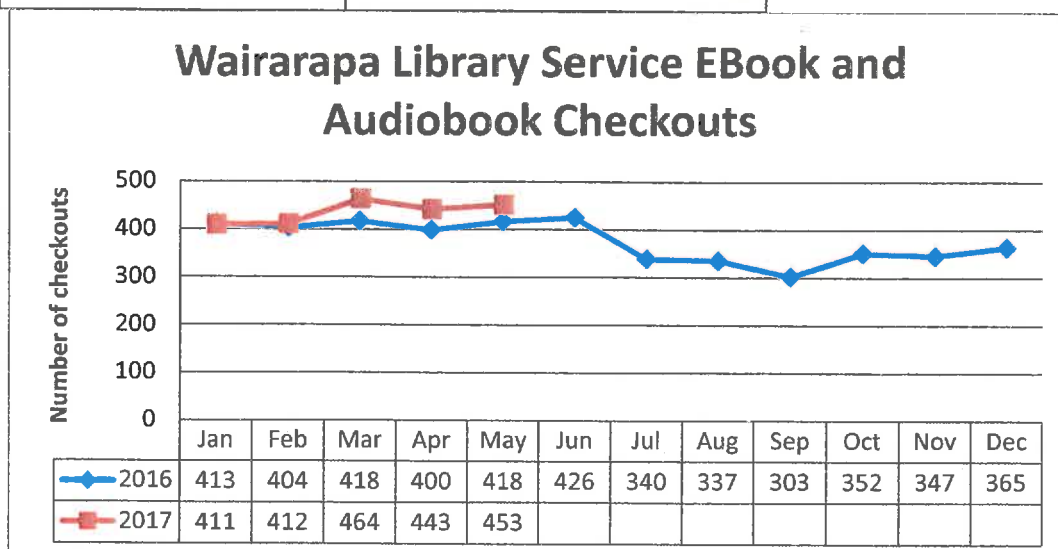
	Carterton	Wairarapa Library Service
Number of issues and renewals for May	5747	14618



E-books and Audiobooks:

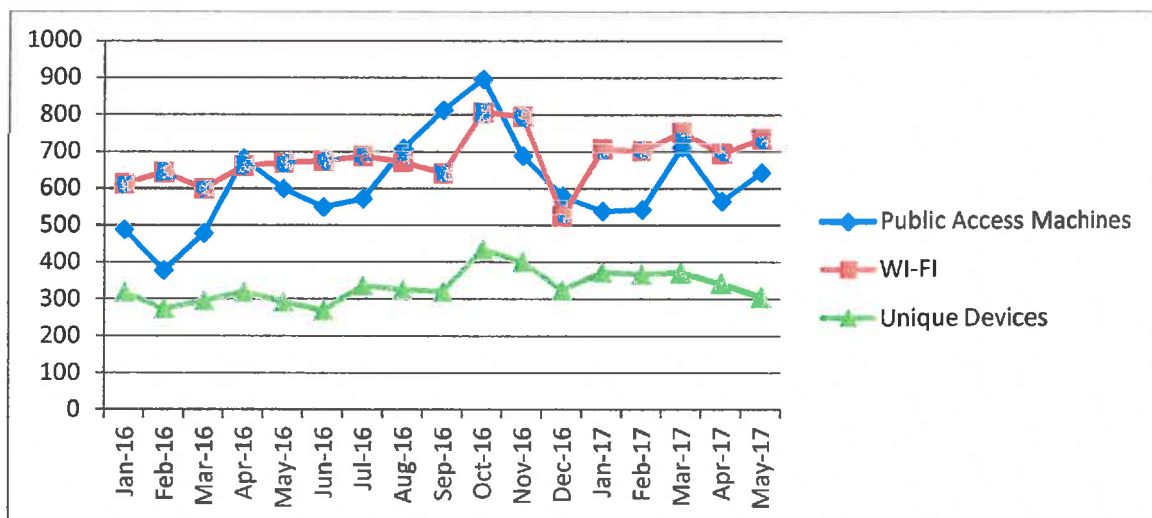
There were 453 Ebook and audiobook issues for the entire Wairarapa Library Service in May.

Wairarapa Library Service	
Audiobooks	139
Ebooks	314
TOTAL	453



Computer and Wi-Fi access

Public Computer Use	May 2017
APNK Public Access PCs	643
Wireless usage	734
Unique Devices (laptops, tablets, smart phones etc) used in the library to access wireless facility)	306



Displays

Adult Displays	Young Adult Displays	Junior Displays
Hidden gems	The end is near	May the 4 th be with you
Choose your favourite magazine		It's magic

Library Events

- The second group of Code Club for beginners began. This runs Saturdays from 2-3pm.
- A display for the magazines includes a voting system to allow our community to nominate and select what magazines they would like to have in our collection.
- Two staff attended the E C READ’N debrief. The day provided information about the latest developments in Children and Young Adult Libraries.
- Carterton hosted the Association of Public Library Managers Lower North Island meeting.

Other initiatives

- Work has begun fitting wheels to the library shelves. This provides the library with flexibility in the layout and presentation of our collection as it changes to meet community needs. This work will be undertaken during normal working hours to minimise disruption to service.
- Planning has begun for the Winter Warmers reading programme, which runs from the 26 June to 5 August. The programme is designed to encourage and support reading for children during the school holidays. We are taking the programme to Dalefield School which has enrolled all 50 of their students. It is intended to roll out future programmes to other Carterton schools.
- Carterton library has completed a stock take. This prepares us for a stock valuation, provides true measurement of assets and a base for us to analyse stock rotation in the future. There hasn’t been a stock take in the whole of the Wairarapa Library Service for many years. Carterton no longer has missing/lost books on the catalogue. An annual stock take will be undertaken from now on.

- We are working with Wairarapa Word and Almo's Bookstore on The Big Book Bash, a children's and youth book festival to be held in the library and Events Centre on 2nd December 2017.

6.8 Information Centre

Statistics

Local: 2835	Out of Town: 96
Phone: 68	Emails: 100+
Events Enquiries: 67	Social Services: 42
General Enquiries: 102	Meetings: 1230
Accommodation: 4	Activity/Attraction: 14
Library: 12	Other: 74

Facebook

Finally the Information Centre Facebook friends have exceeded 1,000 and there is a significant reach where the posts are very localised. Carterton Connections has 292 followers.

7 FINANCIAL

This short report provides summary information on the financial results for the Council for the financial year to 30 April 2017. Full financial statements are available on request. Budgets used are those from the Annual Plan 2016-17 and any changes subsequently approved by Council.

The format of the report below reflects the format used through the financial year. As agreed by the Audit and Risk Committee, reporting to the Council will change next financial year, with more information provided.

7.1 Key financial measures

The Council has recorded an operating surplus of \$1,210,752 for the ten-month period to 30 April 2017. This compares with the budgeted surplus of \$726,394, a favourable variance of \$484,358.

Overall operating revenue was \$12,891,823, over budget by \$554,988. Revenue was over budget for most activities, in particular infrastructure contributions (\$312,062), building consent fees (\$135,592), and for Events Centre hireage (\$15,845). These are mostly permanent differences. The over-recovery was offset by negative timing variances for NZTA roading subsidies (\$183,076).

Overall operating expenditure was \$11,683,454, over budget by \$3,861. Expenditure included a number of unplanned items including storm repairs at the Kaipaitangata water treatment plant (\$126,613), sewerage activity consultancies and materials (\$119,703), and consultancy fees for building inspection (\$66,593) and health and

safety (\$70,292). This was partly offset by positive timing variances for roading activity (\$190,359) and positive timing variances for waste management (\$53,540) and parks and reserves (\$51,866).

Total capital expenditure this year to date was \$3,150,903, which excludes \$333,329 work-in-progress balance brought forward from the previous year. The full-year budget in the Annual Plan is \$6,110,139. Council has approved a further \$651,325 mostly to complete capital items brought forward from the previous year, and Chief Executive has approved a further \$57,994 under delegated authority for emergency capital expenditure. Expenditure for the ten months to date is 46 percent of the revised total of \$6,819,458.

Currently the Council has twelve term loans held with the Bank of New Zealand totalling \$7,291,162 and five finance leases totalling \$77,490.

7.2 Unbudgeted expenditure

Additional expenditure beyond the budget can be approved by Council. Unbudgeted expenditure was approved by Council in October. In addition, unbudgeted expenditure has been approved by the Chief Executive under delegated authority. Since the last Council meeting the Chief Executive has approved the following emergency expenditure:

Unbudgeted capital expenditure	Amount
Heat pumps at Council Office	\$ 7,662
Heat exchanger for sewage digester	\$ 13,349

8 HEALTH AND SAFETY

Since reporting to the last Council meeting one further meeting of the Health and Safety Committee has occurred.

At that meeting the Committee:

- approved a number of deletions to Action Items on the basis that these had been completed and no longer required any further action except for ongoing assessment and monitoring.
- agreed that one of the items regarding gas usage at the Holiday Park as it related to the number of gas bottles on site could be deleted as the question had been answered although the need for a hazard management plan at the Holiday Park would need to be added to the list of ongoing action items.
- considered the report of incidents, accidents and near misses since the last report which involved one minor injury accident.
- asked the Chairperson to follow up on whether or not the walk behind mower at the Cemetery has been fixed or decommissioned.
- received a story highlighting the importance of reporting Near Misses and agreed that the story should be circulated to all staff.

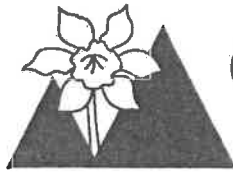
- received the Health and Safety Report provided to the Audit and Risk Committee detailing the five biggest Health and Safety Risks, what could be done about them and a timeframe for action.
- discussed the importance of their being safe operating procedures for all machinery but noted that this is a long term project.

9 RECOMMENDATIONS

That the Council:

1. **Receives** the report.
2. **Notes** that the Chief Executive has approved unbudgeted capital expenditure for heat pumps at Council Office and a replacement heat exchanger for the sewage digester.

Jane Davis
Chief Executive



21 June 2017

Report Back from Rural and Provincial Meeting June 2017

1. PURPOSE OF THE REPORT

For the Council to receive a report from the Mayor of the Local Government New Zealand Rural and Provincial meeting held on the 15th and 16th of June 2017.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Council's Significance and Engagement Policy.

3. BACKGROUND

Local Government New Zealand is a member organisation that has as its members all the Councils throughout New Zealand. The membership is grouped into sectors: metro, rural, provincial and regional. Carterton District Council is in the Rural Sector.

Representatives of each Council (usually Mayors/Chairs and Chief Executives) within the sectors meet quarterly over two days to hear speakers and to discuss matters of relevance to that sector. The Rural and Provincial Sectors meet together.

4. MATTERS DISCUSSED AT JUNE 2017 SECTOR MEETING

The following topics were discussed at the meeting. I will provide a commentary on the relevant items at the meeting.

- | | |
|---|---|
| • Local Government New Zealand Update | President of LGNZ Lawrence Yule and Chief Executive Malcolm Alexander |
| • Government Inquiry into Havelock North Drinking Water | Malcolm Alexander and Jonathon Salter, Simpson Grierson |
| • Council-Maori arrangements | Paul Beverley, Buddle Finlay |
| • 2017 Reputation Survey and CouncilMARK Excellence Programme | Toby Stevenson, Chair of the Programme Independent Assessment Panel |

- Walking Access Commission John Forbes, Chair of the Commission, and Eric Pyle, Chief Executive
- Tourism Infrastructure Fund Kate West, MBIE
- Rural Connectivity Group (Spark/2°/Vodafone bid) John Wesley-Smith, Spark
- Local Government – Government priorities and changes to the Dog Control Act Hon Jacqui Dean, Assoc Minister Local Government
- LGNZ Regional Sector updates Doug Leeder (Sector Chair) and Rachel Reece (Dep Chair)
- Police resourcing Mike Bush, Police Commissioner
- Poverty Demarcation Zones Wendy McGuiness, CEO McGuiness Institute and John Carter, Mayor Far North District
- Improving dental health Rob Beaglehole, NZ Dentistry Assoc spokesperson
- Civil Defence and Emergency Management review Hon Roger Sowry, Chair CDEM Review

5. RECOMMENDATION

That the Committee:

1. **Receives** the report.

John Booth
Mayor

The minutes of the Ordinary Council Meeting of the Carterton District Council held in the Hurunui o Rangi Meeting Room at the Carterton Events Centre, 50 Holloway Street, Carterton on Wednesday 17 May 2017 at 1.00pm.

Present: Mayor John Booth (presiding)
Crs R Keys, R Carter, B Deller, J Greathead, R Vergunst, M Ashby, G Lang

Attendance: Lou Cooke (Kaumātua)
P J Devonshire (Kaumātua)
J Davis (Chief Executive)
M Sebire (Corporate Services Manager)
D Gittings (Planning and Regulatory Manager)
C Mckenzie (Community Services Manager)
B McWilliams (Parks and Reserves Manager)
G Baker (Operations Manager)
P Rickman (Human Resource)
H Burgess (Executive Assistant)

1. Karakia

The meeting was opened with a Karakia by PJ Devonshire

2. Apologies

Moved

Apologies were received from Cr T O'Callaghan.

Crs Carter/Ashby
CARRIED

3. Conflict of Interest

There was no conflict of interest declared.

4. Public Forum

There were no speakers for the public forum.

5. Notification of General Business / Late Items

A late item for the meeting is an update from Hurunui-O-Rangi Marae.

6. Courthouse Update

Purpose

For Council to receive and update on the activities of the Carterton Community Courthouse Trust.

Moved

That Council receives the report.

Crs Carter/Deller
CARRIED

7. Wellington Regional Resilience Co-ordination Group

A presentation was received by Deb Hume from Wellington Regional Resilience Coordination Group (WRRCoG). The group's aims are to 1. Catalyze and secure a step change in regional resilience (i.e. readiness, risk reduction, response). 2. Fast track investment to enable the step change. 3. Coordinate and monitor short-term activities that contribute to the step change. 4. Review effectiveness of current arrangements and tools currently in place to support regional resilience; and make suggestions for improvement if required (including post-event system capability and capacity).

1.15pm Cr R Vergunst leaves meeting room.

1.25pm Cr R Vergunst returns to meeting room.

8. Destination Wairarapa Update

Purpose

For Council to receive a report of activities of Destination Wairarapa for the period ending 31 March 2017.

Moved

That Council receives the report.

Crs Ashby/Vergunst
CARRIED

9. District Licencing Committee Appointments

Purpose

For Council to extend the appointments of the current District Licencing Committee (DLC) and appoint a chairperson of the DLC and deputy chairperson.

Moved

That Council receives the report.

Crs Ashby / Lang
CARRIED

Moved

That Council agrees to extend the appointments for all current list members of the District Licencing Committee until 30 June 2018 subject to their agreement.

Crs Carter / Ashby
CARRIED

Moved

That Council recommends that the Chief Executive appoints Councillor Brian Deller as commissioner and chairperson, and Councillor Ruth Carter as commissioner and deputy chairperson for the District Licencing Committee, until 30 June 2018.

Crs Greathead / Ashby
CARRIED

10. Appointment to Greater Wellington Regional Council's Wairarapa Committee

Purpose

For Council to nominate an appointee to Greater Wellington Regional Council's Wairarapa Committee.

Moved

That Council receives the report.

Deputy Mayor Keys/Cr Lang
CARRIED

That Council nominates Mayor Booth as the Council's appointee on the Greater Wellington Regional Council's Wairarapa Committee.

Crs Carter / Deller
CARRIED

Crs Ashby / Lang / Greathead
AGAINST

That Council nominates Deputy Mayor Keys as the Council's alternate on the Greater Wellington Regional Councils Wairarapa Committee.

Crs Carter / Deller
CARRIED

Crs Ashby / Lang / Greathead
AGAINST

11. Update on the Place Making and Economic Development Advisory Group activities

Purpose

To update Council on Place Making Advisory Group and Economic Development Advisory Group's activities.

Moved

That Council receives the report.

Crs Deller/Ashby
CARRIED

12. Chief Executives Report

Purpose

To inform Council of officers' activities since the last meeting.

Moved

That Council receives the report.

Crs Carter / Greathead
CARRIED

Moved

That Council notes that the Chief Executive has approved unbudgeted capital expenditure for a gas detector to be used at the sewage treatment plant.

Crs Lang / Ashby
CARRIED

Moved

That Council supports NZTA's School Zone signage, as set out in Attachment 1 with changes allowing signs in Howard Street and Rexwood Street.

Crs Carter / Vergunst
CARRIED

13. Whaitua Update

Purpose

To update Council on the Ruamahanga Whaitua Committee's work.

Waiohine Update.

There was a pair review which GWRC have taken on board. The report highlighted a lot of areas so GWRC are taking a fresh look and are prepared to liaise with Greytown and Carterton people affected by this this . There is a group in Greytown who is helping residence to work with GWRC.

Moved

That Council receives the report.

Crs Ashby / Deller
CARRIED

14. General Business / Late Items

PJ Devonshire gave an update on what's happening at HuruniOrangi Marae. The Memorandum of understanding been set up and is currently sitting with the Trustees. He thanked those who attended the Powhiri to celebrate their Papakianga Development and has asked for help to get the road naming process underway, so when the road goes in, in 3 months' time for the 6 houses and Marae, everyone will know the process.

15. Confirmation of the minutes

Moved

That the minutes of the Ordinary Council Meeting held on 5 April 2017 be confirmed.

Crs Greathead / Deller
CARRIED

14. Matters Arising from Minutes

There were no matters arising from the minutes from the 5 April 2017

The public portion of the meeting concluded at 2.40pm

Minutes confirmed.....

Date.....

**The Minutes of the Special Meeting of the Carterton District Council held in the
Hurunui o Rangi Meeting Room at the Carterton Events Centre,
Holloway Street, Carterton on Thursday 18 May 2017 at 10.00am.**

Present Mayor J Booth (Presiding)
Crs M Ashby, R Carter, B Deller, J Greathead, R Keys, G Lang, and R Vergunst

In attendance J Davis (Chief Executive)
M Sebire (Corporate Services Manager)
PJ Devonshire (Kaumatua)
L Cook (Kaumatua)

1. Apologies

Apologies were received from Cr T O'Callaghan.

Moved

That the apologies be received.

Crs Carter / Vergunst

CARRIED

2. Conflict of Interest Declaration

The following conflicts of interest were declared:

- Cr Greathead—Toy Library
- Cr Lang—Toi Wairarapa/Heart of Arts
- Cr Vergunst—Youth Education Training and Employment, and Connecting Communities
- Cr Carter— Toi Wairarapa/Heart of Arts and William A Carter.

3. Submissions to the 2017/18 Annual Plan

The Mayor advised that the purpose of the meeting was to hear and deliberate on submissions to the 2017/18 Annual Plan Consultation Document, which have been circulated to elected members.

Mr Sebire presented his report on the submissions to the Annual Plan consultation document and to the proposed regional Waste Management and Minimisation Plan

A total of 27 written submissions were received on the 2017/18 Annual Plan consultation document, of which 17 had asked to speak. Requests for grant funding were also received. These requests were diverted to the Grants Committee for consideration in July.

On the three specific issues consulted on:

- defer sewage disposal construction—6 supported, 2 did not support
- not funding depreciation—5 supported, 1 did not support
- combine water races for rating—6 supported.

Mayor Booth explained that each submitter will have ten minutes, which includes presentation and the opportunity for elected members to ask questions of clarification. Officers had prepared comments on each submission.

Moved

That the report be received

Crs Carter/Greathead
CARRIED

That the written submissions be received and each submission be considered.

Crs Keys/Lang
CARRIED

a. 2017/18 Annual Plan consultation document submissions

The following organisations/people attended the meeting and spoke in support of their written submission.

Pāua World (Rosie Carter)

Mrs Carter supported increased funding for Destination Wairarapa and the positive impact it is having on the local economy. Over 60 percent of their visitors are from overseas, most on their way from Napier to Wellington. We need to encourage them to stay overnight. On-line is important. Most tourists are planning on-line before visiting the region. In addition, tourism radio gets into campervans, and includes what you can see and do.

Council noted the positive comments on Destination Wairarapa. It was grateful for Pāua World's offer to contribute to the Economic Development Advisory Group, and applauds the success of Pāua World and what they are doing for the local community and economy.

Ron Shaw

Mr Shaw thanked the Mayor, councillors, CE, and staff for their continued support to Resilient Carterton.

Mr Shaw reiterated a number of questions raised in his submission to the 2016/17 Annual Plan and the unsatisfactory response that he had received from the Council.

The Council congratulated Mr Shaw and the leaders of Resilient Carterton and confirmed their commitment to working with them to make Carterton more resilient to major events.

Officers were asked to discuss the earthquake buildings policy currently in place with Mr Shaw.

Council thanked Mr Shaw for his compliments and his positive work around the community.

Toi Wairarapa (Ron Shaw)

Toi Wairarapa has a very positive working relationship with the Council. After Masterton and South Wairarapa withdrew their funding, Toi Wairarapa is very grateful for the funding, strategic advice and support, and operational support they continue to receive from Carterton District Council. The proposed Annual Plan for 2017/18 includes funding of \$10,000.

Heart of Arts has turned around they could not have done that without the support from Council and local businesses. They are looking at a new co-ordinated approach to arts and artisans in Carterton, working with Wai-Art, community groups, and Go Carterton. They wish to continue being volunteer-driven, strategy-driven (the Arts Culture and Heritage Strategy), and to expand their relationship with Wai-Art and Go Carterton.

Moved

That Toi Wairarapa receive \$16,000 funded from rates, subject to receipt of a robust financial plan that identifies how financial viability will be achieved.

Crs Keys/Greathead
CARRIED

Project Wairarapa (Ron Shaw)

Project Wairarapa has a number of projects underway with the objective of building resilient community. All are run by community members and some have partnered with the Carterton District Council.

Project Wairarapa has a focus on Carterton and have built a strong branding around the Resilient Carterton set of projects. They have decided to adopt the name Resilient Carterton.

Their application to Department of Internal Affairs for full partnership under their Community Led Development programme. They acknowledged the support of Mayor Booth,

Cr Greathead, the Chief Executive and other councillors and staff with the application. Unfortunately they were not successful this time.

Comments from the Department of Internal Affairs were favourable for future applications. One area to strengthen was the reach into more diverse sectors within the community such as Māori. Mayor Booth offered Council help to strengthen their relationship with the Marae.

Don Kinnell

Mr Kinnell spoke about rates affordability and in particular how owners of low and middle value properties shoulder an unfair share of the rate take. This arises because of the dominance of UAGCs. He felt that New Zealanders prefer progressive taxation, not regressive. Legislation for uniform charges was introduced in 1970s to allow counties to charge a reasonable minimum rate. But neoliberalism and user-pays in 1980s and 1990s used uniform charges to make rates less progressive. Now in Carterton, for a medium value house in the urban area, 70 percent of the rates are fixed charges.

He feels that fixed rates or charges are appropriate for services like rubbish, but not for water or sewerage because it does not provide the right incentive to change behaviour. He suggested sewerage and water should be rated half fixed, to cover the non-use benefit, and half based on property value.

The Council appreciated Mr Kinnell's ideas and the time taken to prepare and speak to his submission. Consultation for the next rating review will be the appropriate time to consider his ideas for changes to the rating policy. There is currently no date set for such a review.

Moved

That a review of the Council's rating policy be programmed to start in 2018/19.

Crs Keys/Carter
CARRIED

Eleanor Harper

Ms Harper seeks the continued non-fluoridation of the urban water supply. She supplied further information on the ChildSmile programme introduced to Scotland in 2000 and its efficacy compared with New Zealand. It showed the improvements in Scotland for age 5 and year 8 children, comparative figures for New Zealand, and comparison between fluoridated and non-fluoridated areas within New Zealand.

Council noted that the urban water supply is currently not fluoridated in Carterton and there is no pressing need to review this position. It also noted that the decision to fluoridate will shortly become the responsibility of District Health Boards.

Ms Harper's written submission also sought Council to declare themselves a GE Free Zone. Some councils have declared themselves GE Free or GMO Free under the auspices of the Resource Management Act. This has been challenged unsuccessfully in Court by the Federated Farmers. Proposed legislation by the Government to limit this stance does not have support of Government partners.

The Council considers that at this time there appears to be no significant support within the community for a GE or GMO Free declaration. It declined the request to declare Carterton District GE or GMO Free.

NEER Enterprises (Sandie Shivas)

NEER Enterprises are a mix of rural and commercial enterprises, some of which own land being traversed by both the Taratahi and Carrington water race systems. NEER's submission raised a number of issues in relation to rating the water races.

Council agreed to invite the Reid family to engage directly with the Water Race Committee on the matters they have raised.

Ms Shivas expressed concern that farmers are unduly rated for urban-related services, particularly where those farmers also have to meet the cost of their own responsibilities for similar services.

The Council appreciated the time taken by Ms Shivas to prepare and speak to her submission. Consultation for the next rating review will be the appropriate time to consider her ideas for changes to the rating policy, and Council has decided to commence the review of its rating policy in 2018/19.

The Council also expressed its appreciation for NEER's and the Reids' continued support for the Carterton community and the Council.

Five Towns Trail Trust (Bob Tosswill and Catherine Rossiter-Stead)

The Five Towns Trail Trust is not seeking funding from Council, but does seek their support. They would like to work alongside the Council and others, including Destination Wairarapa, to promote recreational cycling in the region. They see Wellington as a key market, and for the Five Towns Trail to be an extension of the Remutaka ride. The Trail will start in Featherston, cross Waiohine at Black Bridge, head up Waiohine back into Carterton township, and then West again and North, crossing Waingawa at Blakes Road. There is the possibility of an alternative route North from Carterton and also the opportunity to incorporate walkers for part of the route.

The Council was keen to establish close working relationships between the Five Towns Trail Trust and the recently convened Walking and Cycling Advisory Group, and invited Mr Tosswill to meet with the Advisory Group.

Helen Dew

Mrs Dew spoke to her submission, emphasising she would like to see things happening. She has received positive responses from Council to her submissions in previous years, but has yet to see action, in particular actions taken to honour the Council's commitments it made under the *Local Government Leaders' Climate Change Declaration 2015*.

On community resilience she emphasised food security, and the need to reduce the current dependency on that grown outside the district—growing our own builds resilience and builds community. She asked Council to think about where there may be opportunities for community-supported gardens/plots, food-bearing trees, and woodlots. These would need buy-in from neighbours. There are many towns where it is permitted for food to be grown on urban road verges, which would also save mowing costs.

She thanked the Council for the wonderful progress on natural burial site, on which the Parks and Reserves Manager had updated her after her submission was prepared.

The Council thanked Mrs Dew for her submission. Each of her points will be responded to by officers.

Federated Farmers (Rhea Dasent)

Ms Dasent spoke to Federated Farmers' written submission and tabled a copy of her oral submission, which expanded on several aspects of the written submission.

On rating policy, Federated Farmers urge Council to continue maximising the UAGC and to retain the rural differential for the general rate at 0.8. However, they urge Council to reconsider the contribution from general rates to fund the urban sewerage activity. The public expects farmers to pay for the treatment on-farm of farm sewage. Federated Farmers argues that works both ways; farmers should not have to pay for municipal treatment costs.

They are also concerned that the 180° centre pivot of Council's sewage disposal system is not optimal, and recommend a 360° design.

The Council appreciated the time taken by Federated Farmers to prepare and speak to their submission. Consultation for the next rating review will be the appropriate time to consider ideas for changes to the rating policy, and Council has decided to commence the review of its rating policy in 2018/19.

The existing centre pivot at Daleton Farm is 270° and to change to 360° would require shifting treatment ponds and other infrastructure, as well as re-landscape a significant area. This would not be cost-effective. The second stage of infrastructure work will include another centre-pivot next to the sequential batch reservoirs. These will optimise the use of

the landform already there. Council's advisors do not agree that a 360° pivot would be optimal.

The meeting adjourned for lunch at 11.55am

The meeting reconvened at 1.00pm

b. proposed regional Waste Management and Minimisation Plan (WMMP)

The meeting was joined by Cr Chris Peterson of Masterton District Council and Cr Margaret Craig of South Wairarapa District Council. These councillors along with Cr Jill Greathead are the Wairarapa representatives on the joint committee for the regional WMMP. In attendance was Emma Richardson, who provides support services to the joint committee. An apology was received from David Hopman, from Masterton District Council.

The following organisations/people attended the meeting and spoke in support of their written submission on the proposed WMMP.

Steve Carson

Mr Carson talked about the need to break down the regional plan into local actions, and develop targets that contribute to achieving the regional targets. In his experience as a former waste minimisation officer at Ruapehu District Council, the key is to focus on a high number of small actions.

He felt that landfills will be phased out and we should plan for that exigency. Also, waste should be dealt with in the region, not transported to Bonny Glen.

Lucia Zanmonti

Ms Zanmonti promoted boomerang bags, a community initiative to provide reusable cloth bags at shops around Carterton, thereby replacing the use of plastic bags and reducing waste. They are easy to make, re-use fabric, increase sewing skills, and builds community through connect and divers participants. They have made 200 so far, and will release to shops when they reach 1,000.

Enviroschools

Enviroschools requested a more ambitious overall target for reduction in waste to landfill that takes a step change in waste management, to include a number of scenarios for future waste projections, to use more positive and inspirational language, and to take strong measures to reduce household waste. They also asked councils for funding to support schools and early childhood centres to access the Enviroschools programme.

c. consideration of submissions to the WMMP

Council considered the written submissions received and the oral submissions heard on the proposed regional Waste Management and Minimisation Plan.

Steve Carson

Moved

That the submission from Steve Carson be noted.

That the draft Wairarapa Joint Plan be endorsed.

That the local WMMP representatives be advised to highlight in the Wairarapa Joint Plan:

- education and community engagement
- composting products and services
- promotion of cloth nappies
- resource recovery
- baleage wrap recycling and minimisation

Crs Carter/Vergunst

CARRIED

Carey Morris

Moved

That the submission from Carey Morris be noted.

Crs Vergunst/Carter

CARRIED

Lucia Zanmonti

Moved

That the submission from Lucia Zanmonti be noted.

Crs Lang/Greathead

CARRIED

That the Council provide a letter of support for the boomerang bags initiative.

Crs Greathead/Ashby

CARRIED

Greater Wellington Regional Council

Moved

That the submission from Greater Wellington Regional Council be noted.

Crs Carter/Deller
CARRIED

Jacqui Barnes

Moved

That the submission from Jacqui Barnes be noted.

Crs Ashby/Lang
CARRIED

Cr Margaret Craig (SWDC) and Cr Chris Peterson (MDC) left the meeting.

d. 2017/18 Annual Plan consultation document submissions

Hearings on the 2017/18 Annual Plan consultation document continued. The following organisations/people attended the meeting and spoke in support of their written submission.

Sport Wellington (Dale Clarkson)

Sport Wellington would like a focus on the health of the sports clubs themselves. Volunteer numbers are still high in Wairarapa but their hours are significantly fewer. Sport Wellington favours sports hubs, clubs working together, and building mutual relationships.

In Carterton, the Healthy Lifestyles Co-ordinator started in March to encourage active lifestyles of people referred from GPs. Sport Wellington is helping Carterton Netball build their capability and encourage women in sport, and they are assisting Gladstone Junior Rugby to engage volunteers.

Council noted that the funding request for \$7,000 was higher than in previous years, and noted that the request will be considered by the Grants Committee.

Enviroschools (Dana Carter and Esther Dijkstra)

Enviroschools is grateful for the support received from the Council. The highlight over the last year was Kuranui College joining the Enviroschools programme. Other secondary schools are asking to join but that is beyond current capacity.

Next year, their focus will be on stormwater, and that it ends up in our streams and waterways.

They would like Council to extend their Memorandum of Understanding beyond 2017/18 and provide a CPI increase each year. They also ask Council to commit any amalgamated Council to long-term funding support for EnviroSchools.

Moved

That a three-year funding commitment be made of \$8,500 per year, beginning in 2017/18, completing a four-year commitment.

That EnviroSchools be requested to submit a three-year business plan to Council on how they will provide for early childhood and secondary school growth.

Crs Carter/Vergunst

CARRIED

Simon Bognuda

Mr Bognuda highlighted comments from his written submission. His analysis shows that every year the actual increase in rates was considerably higher than that planned or in the final report. He was concerned that statements made by the Mayor and staff were not accurate. He said that there is a need to review the Annual Plan and stop extreme over-runs, and to remove depreciation would exacerbate these problems.

The Council noted that the budgeting methods and tools promoted by Mr Bognuda were already used by staff where appropriate in their normal course of work.

Destination Wairarapa (David Hancock)

Mr Hancock spoke to his written submission.

Cycling activities are an important part of regional tourism and Destination Wairarapa is keen for Carterton to connect to the Ngā Haerenga cycle trail. It supports the Five Towns Trail development. The region is also likely to benefit from the upgrade of the Cycle Classic to an internationally significant rating.

Council noted that it supports the regional tourism strategy through a partnership funding arrangement with Destination Wairarapa, that \$54,000 is budgeted in the proposed 2017/18 Annual Plan, and the Memorandum of Understanding extends to 2018/19.

It would like to meet with representatives of the Destination Wairarapa board to further discuss the relationship between the two organisations and how best to realise the benefit of regional initiatives for Carterton.

Council wishes to continue to work with Destination Wairarapa and others as part of the Walking and Cycling Strategy and ensure the Advisory Group remains linked into and aware of initiatives and opportunities for extending the Wairarapa cycle trail.

Mike Osborne

Mr Osborne spoke of his frustration in successive annual plan and long term plan processes. He challenged Council to improve engagement and communication with the community or risk constituents being dissuaded from voicing concerns.

In 2015 and 2016 he asked if a review could be done of the capability of Council infrastructure to handle adverse weather events, particularly with the impact of climate change. The insurance industry recently reported that payouts for adverse events have gone up five-fold.

The only action from Council was a nice letter. He does not want to receive another one.

He made several suggestions to the oral submission process so that submitters feel valued, heard, and recognised:

- would an evening session be more accessible?
- a prior email to speakers explaining the process
- a greeter at the front of the Events Centre or outside the meeting room
- can the structure be made more inclusive?
- a Submitters Club
- improved communications between Council and submitters.

Mr Osborne also raised the risks to Carterton residents under an amalgamated Wairarapa District Council if Masterton's membership of the Local Government Funding Agency would draw a new council into joint liability of other councils' debts.

The Council congratulated Mr Osborne and the leaders of Resilient Carterton and confirmed their commitment to working with them to make Carterton more resilient to major events.

It thanked him for his challenge to Council to improve the Annual Plan submission process and the suggestions he provided. The Council appreciates the time and effort that submitters make and recognised the need to better demonstrate that.

Officers were asked to respond to the matters raised by Mr Osborne in more detail.

Connecting Communities (Maggie Pryce)

Connecting Communities is reviewing their strategy for providing youth-related activities across Wairarapa, including support to the Youth Council and Youth Awards. They wish to improve the diversity of youth that participate in the activities, and are re-looking at how youth engage with councils.

Ms Pryce asked Council what does Council want to achieve for youth, and how can Connecting Communities help to do that.

The proposed Annual Plan 2017/18 includes \$3,000 funding under a Memorandum of Understanding, which Connecting Communities would like to extend.

The Council thanked Connecting Communities for the work they do for youth in Wairarapa and they look forward to more activities happening in Carterton under the Memorandum of Understanding. They would like to invite Youth Council to meet with Carterton District Council.

Moved

That funding of \$3,000 per year for Connecting Communities youth-related activities continue to 2018/19.

Crs Carter/Lang

CARRIED

The Council continued its consideration of written submissions from the following people and organisations who did not attend the meeting.

Crawford Family Trust

The Council noted the submitter's support for current commitments and proposals, and thanked them for submitting to the Annual Plan consultation.

DR Buttle

The Council noted the views expressed by the submitter and resolved to continue to make improvements to the way Council engages with the Carterton community.

William A Carter

The Council noted the submitter's support, and thanked him for submitting to the Annual Plan consultation.

Bridget Evans

The Council thanked Ms Evans for submitting to the Annual Plan consultation.

It noted that:

- water storage requirements for new homes will be considered as part of the Council's water conservation plan to be prepared later this year, and the possibility of this requirement being included in the District Plan.
- the Council does not have the resources to investigate options to encourage the replacement of older less efficient burners at this time.

- a policy will be developed on doggy-doo bins and there will be ongoing communications about owners' obligations when they walk their dogs.

Peter and Monique Leerschool

The Council thanked Mr and Mrs Leerschool for submitting to the Annual Plan consultation.

It noted that further work is being undertaken on the development and promotion of the Kaipaitangata forest area for recreation purposes. The omission of Kaipaitangata Forest Block and bike track from the Carterton Residents Guide was an error and will be included in the next guide. A feature about these hidden recreational gems within our District will be prepared for the Council website.

Audrey Sebire

The Council noted the submitter's support, and thanked her for submitting to the Annual Plan consultation.

Mavis Saxton

The Council thanked Mrs Saxton for submitting to the Annual Plan consultation and raising her concerns.

Rates policies and associated ratepayer affordability will be a matter reviewed through the Long-Term Plan process. This will commence soon and be completed by June 2018.

Council noted that many ratepayers currently receive rates invoices by email and Council will continue to encourage other ratepayers to also take up this option.

It noted that refuse collection on Public Holidays is a contractual requirement of the waste collection contract.

Youth Education Training and Employment (YETE)

Moved

That Youth Education Training and Employment (YETE) be funded with \$10,000 per annum for a further two years to 2018/19.

Crs Carter/Keys

CARRIED

Greater Wellington Regional Council

The Council thanked Greater Wellington for its submission supporting the development project and application for the associated 35-year resource consents for the treatment and disposal of sewage.

Christopher Engel

The Council thanked Mr Engel for submitting to the Annual Plan consultation.

It noted that:

- asset management planning processes will identify issues in the capacity of the current networks to handle weather events, and will make provision for climate change.
- a review of the Council's rating policy will start in 2018/19.
- the Water Race Committee membership and the upcoming election of the external members.

Consultation issues

The Council considered feedback on the three specific issues raised in its Consultation Document.

Moved

That the revised sewage treatment plant upgrade programme, as proposed in the Annual Plan Consultation Document, be adopted.

That the amalgamation of the water races for the purpose of rating, as proposed in the Annual Plan Consultation Document, be adopted.

That the change in financial policy relating to the funding of depreciation, as proposed in the Annual Plan Consultation Document, be adopted.

Crs Ashby/Keys

CARRIED

The meeting concluded at 5.15pm

Minutes confirmed.....

Date.....

Exclusion of the Public

The following is the recommended resolution for exclusion of the public so that the appropriate resolution complies with legislative requirements.

That the public be excluded from the following parts of the proceedings of this meeting, namely, -

1. Deferral Election of Water Race Committee
2. Solid Waste Contract

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
Deferral Election of Water Race Committee	Good reason to withhold exists under Section 7.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Section 48(1)(a)
Solid Waste Contract	Good reason to withhold exists under Section 7.	That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist. Section 48(1)(a)

This resolution is made in reliance on sections 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 7 of that Act, which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public are as follows:

Item no.	Interest
1.	Protect the privacy of natural persons, including that of deceased natural persons (Schedule 7(2)(a))
2.	Enable any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations) (Schedule 7(2)(i))

