

CARTERTON
DISTRICT COUNCIL

Ordinary Council Meeting

Agenda

to be held on

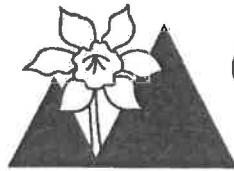
Wednesday, 28 June 2017

at 1.00pm

in the

Hurunui o Rangi Room, Carterton Event Centre

50 Holloway Street, Carterton



AGENDA

The Agenda of the Council Meeting of the Carterton District Council to be held at the Hurunui o Rangi Meeting Room at the Carterton Event Centre, 50 Holloway Street, Carterton on Wednesday 28 June 2017 at 1.00pm.

- 1. Karakia (Prayer)**
- 2. Apologies**
- 3. Conflict of Interest Declaration**
- 4. Public Forum**
- 5. Notification of General Business / Late Items**
- 6. Courthouse Update Report - *page 1 - 4***
- 7. Whaitua Update - *page 5 - 6***
- 8. Adopt Annual Plan and set rates 2017/18 - *page 7 - 106***
- 9. Waste Minimisation Report June 2017 - *page 107 - 120***
- 10. Consolidating Bylaws Review - *page 121 - 122***
- 11. Delegates and Attendance LGNZ AGM and Conference - *page 123 - 124***
- 12. Appointee of Electoral Officer - *page 125 - 126***
- 13. Charles Rooking Carter Awards Report - *page 127 - 130***
- 14. Chief Executive Report - *page 131 - 142***

15. Report back on Rural and Provincial Meeting, June 2017 - *page 143 - 144*

16. General Business/Late Items

17. Confirmation of the Minutes

17.1 Minutes of the Ordinary Council meeting held on 17 May 2017
- *page 145 - 150*

17.2 Minutes of the Special Council meeting held on 18 May 2017.
- *page 151 - 164*

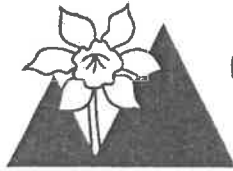
18. Matters Arising from Minutes

19. Exclusion of the Public

19.1 Deferral Election of Water Race Committee - *page 167 - 168*

19.2 Solid Waste Contract - *paper to follow*

Jane Davis
Chief Executive



21 June 2017

Courthouse Update Report

1. PURPOSE OF THE REPORT

For the Council to receive a report of activities of the Carterton Community Courthouse Trust.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Council's Significance and Engagement Policy.

3. REPORT ON ACTIVITIES OF THE COURTHOUSE TRUST

A report outlining the activities with the renovation of the Courthouse is in **Attachment 1**.

The report notes that the project is close to completion, although there have been some scheduling challenges and other last minute hiccups.

4. RECOMMENDATION

That the Council:

- 1. Receives** the Courthouse Update Report in Attachment 1.

Jane Davis
Chief Executive

Attachment 1: Courthouse Trust Update Report



Carterton Community Courthouse Trust
From Victorian Courthouse to revitalised Community Hub

Report to Carterton District Council

Meeting, 28 June 2017

Current Status

The renovation project is close to completion, although there have been some scheduling challenges and other last minute hiccups.

In summary, since our last report:

1. The building work is complete except for some of the door handles which need to be installed and some minor work connected with the installation of the gas flue for the kitchen range.
2. The carpet laying in the two small meeting rooms and tiling in the ablutions area have been completed. The two mirrors in the ablutions area have been made to size and installed.
3. Final stages of the plumbing and electrical work have still to be completed, although the bulk of both jobs have been completed.
4. The interior painting is complete although significant overspray on the wooden floors of the two main rooms will necessitate some unbudgeted additional work for the floor sander.
5. As previously reported, the floor sanding has had to be rescheduled because delays on the building and painting work meant that we missed our scheduled slot with the sander. The sander cannot reschedule the work until late July. Being the coldest part of the year, he suggests we hire commercial heaters to assist the drying process between the coats of oil.
6. The large kitchen appliances (gas range & burner, deep fryer, commercial dish washer) have now been delivered and are awaiting installation. The deliverer wanted to leave these items on the footpath and would have done so had it not been for the very timely intervention of Councillor Ruth Carter, and Garry Baker who happened to be passing at the time and who summoned some Council staff to assist in getting the heavy, bulky appliances inside. The Trust is most grateful to all concerned.
7. The person who was to install the gas appliances is heading overseas so a new person is being sought for this work. There have also been a few challenges in respect of the venting and heat shields but these are being worked through and a satisfactory outcome is anticipated.
8. Carterton Menz Shed has assembled the 10 new tilt-top foldaway tables and the Trust is most grateful for their assistance.
9. A modem has been installed, to provide internet access.

Local photographer, Jane Fletcher was very keen to use the Courthouse for the launch of her book, 'Six Degrees of Separation' on 28 May. There was considerable disappointment that the building was not ready for use. Both Jane and the Trust are very grateful to the Council and staff, particularly Carolyn McKenzie, for making the Events Centre Foyer available for use at such short notice. The Trust took the opportunity to open the Courthouse that afternoon. It was not an official open day but a number of people attending the book launch as well as other passers-by, took the opportunity to look inside the building and check out the progress. A lot of interest was expressed and many favourable comments were received.

Funding

Since our last report to Council:

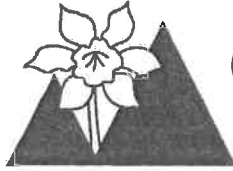
1. The Trust has received a wonderful \$20,000 donation from the Carterton District Community Trust by way of a 'pass-through grant' from the Nikau Foundation. The Courthouse Trust is most grateful to Councillor Greg Lang and all those concerned in both CDCT and Nikau. This very generous donation will assist greatly in providing a community facility that the whole community can feel proud of.
2. The Trust has submitted a funding application to another major funder. If successful, these funds will go a long way towards funding many of the significant remaining fitout items. We expect to hear the outcome of this application by the end of the month.
3. The Trust has also received a donation from another local family. Such donations are especially precious & heartening to the Trust as they are a tangible illustration of community support. In total, the donations received from private individuals and families since the start of this project makes this source of funds second only to the grant from Lotteries.

General

Over the last reporting period, Trustees have been busy preparing the above-mentioned funding application. It involved seven items; in turn, some of these items comprised a series of significant components. The funder required two current quotes for each of the items. A lot of time has been spent identifying and working with suppliers and tradespeople to ensure they understood the requirements. As a result, it has not been possible to progress other parts of the project during this period to the extent that we would have liked.

Joseph Gillard
Chairman
Carterton Community Courthouse Trust
Email: xk6050@xtra.co.nz

21 June 2017



21 June 2017

Whaitua Update Report

1. PURPOSE OF THE REPORT

For the Council to receive an update on the Ruamahanga Whaitua Committee's work.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Council's Significance and Engagement Policy.

3. REPORT ON ACTIVITIES OF THE WHAITUA COMMITTEE

3.1 Discharge of contaminants

After reaching some interim agreement on proposals for the discharge of contaminants the Committee has consulted with the affected community, seeking feedback.

I have attended fielddays where the Whaitua Committee have either had a speaking slot or have been present to discuss the options for managing discharges with the community.

The Committee is now awaiting the results of the modelling which may have implications on discharges provisions in the Whaitua Implementation Plan (WIP).

The basis is to regulate as a last resort but to have the community working together on a sub catchment basis to maintain or reduce contaminant levels.

3.2 Water allocation

In our latest series of workshops the Committee is vigorously debating the issue of allocation. As an irrigator who is reliant on a surface water take, I am torn between the effects on loss of production through reduction or banning of irrigation (and loss of investment in the infrastructure) and the need to protect the aquatic life of our rivers. There is no easy answer to these problems, which have been exacerbated by our flood management methods used over the past 40 years on our rivers.

I believe the Committee has had over 40 workshops to date.

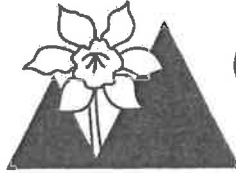
4. RECOMMENDATION

That the Council:

1. **Receives the Whaitua Update Report.**

Councillor Mike Ashby

Carterton District Council appointee to the Ruamahanga Whaitua Committee



28 June 2017

Adopt Annual Plan and set rates for 2017/18

1. PURPOSE

This report presents the Annual Plan 2017/18 for adoption and a resolution to set rates for the year ending 30 June 2018.

2. SIGNIFICANCE

The matters for decision in this report are considered to be of 'medium' significance under the Significance and Engagement Policy.

A consultation and engagement process has been undertaken.

3. CONSULTATION AND PROPOSED ANNUAL PLAN

The Council consulted on its Proposed Annual Plan 2017/18 and considered submissions on 18–19 May 2017.

The Annual Plan (in Attachment 1) is an amalgamation into one document of the Consultation Document and the supporting documents that were made available for consultation. It reflects the feedback from consultation and the Council decisions made during the hearing of submissions and subsequent deliberations.

4. INDEPENDENT REVIEW

Independent advice was sought from Simpson Grierson, the pre-eminent legal advisors on local government and rate-setting, on the Revenue and Financing Policy, the Funding Impact Statement in the Annual Plan, and the rate-setting resolutions in this paper.

Simpson Grierson identified a typographical error in the Revenue and Financing Policy, which summarises how activities undertaken by the Council are funded. The current policy was adopted at the time of the 2015–2025 Long Term Plan and has not changed since at least 2006. It states that the Uniform Annual General Charge (UAGC) is a rate of a uniform amount levied on each separately used or inhabited part of a rating unit. In fact, the UAGC is

assessed per rating unit, and has been shown correctly in annual plans, Funding Impact Statements, and each year's rates resolutions of Council.

This can be corrected by way of Council resolution and does not require further consultation.

They identified a number of improvements that have been incorporated in the resolutions in this paper and in the Funding Impact Statement. They have also made suggestions to improve the Revenue and Financing Policy that could be considered as part of the Long Term Plan consultation next year.

5. RECOMMENDATIONS

That the Council:

1. correct the typographical error in the Uniform Annual General Charge section on page 2 of the Revenue and Financing Policy to read "A UAGC is a rate of a uniform amount assessed per rating unit."
2. pursuant to Section 95 of the Local Government Act 2002, adopt the Annual Plan 2017/18, as attached in Attachment 1.
3. pursuant to the Local Government (Rating) Act 2002, set the following rates, for the period commencing 1 July 2017 and ending 30 June 2018 (all amounts are expressed as being GST inclusive):
 - (a) a General Rate set under section 13(2)(b) Local Government (Rating) Act 2002, on every rating unit on a differential basis as described below:
 - a rate of 0.22458 cents in the dollar of capital value on every rating unit in the Residential category
 - a rate of 0.44915 cents in the dollar of capital value on every rating unit in the Commercial category
 - a rate of 0.17966 cents in the dollar of capital value on every rating unit in the Rural category
 - (b) a Uniform Annual General Charge of \$933.10 per rating unit set under section 15(1)(a) Local Government (Rating) Act 2002
 - (c) a targeted Urban Water Rate of \$621.23 set under section 16 Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit that has been fitted with a water meter or meters and is connected to the Council's urban water supply system

- (d) a targeted Metered Water Rate of \$1.70 per cubic metre set under section 19(2)(a) Local Government (Rating) Act 2002 for each cubic metre of water supplied, as measured by meter, over 225 cubic metres per year
- (e) a targeted Urban Water Rate of \$310.62 per separately used or inhabited part of a rating unit set under Section 16 Local Government (Rating) Act 2002 for rating units that are not yet connected but are able to be connected to the urban water supply system
- (f) a targeted Sewerage Rate of \$323.90 per separately used or inhabited part of a rating unit set under Section 16 Local Government (Rating) Act 2002 for rating units that are not yet connected but are able to be connected to the Council's urban sewerage reticulation system
- (g) a targeted Sewerage Rate of \$647.80 set under Section 16 Local Government (Rating) Act 2002 for each water closet or urinal after the first in each separately used or inhabited part of a rating unit connected directly or through a private drain to Council's urban sewerage reticulation system
- (h) a targeted Sewerage Rate of \$647.80 per separately used or inhabited part of a rating unit set under Section 16 Local Government (Rating) Act 2002 for rating units that are connected directly or through a private drain to the Council's urban sewerage reticulation system
- (i) a targeted Stormwater Rate of 0.11690 cents per dollar of land value set under Section 16 Local Government (Rating) Act 2002 on all rating units within the urban area
- (j) a targeted Refuse Collection and Kerbside Recycling Rate of \$57.01 set under Section 16 Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit where Council provides the service or the service is available
- (k) a targeted Regulatory and Planning Services Rate of 0.02492 cents per dollar of capital value set under Section 16 Local Government (Rating) Act 2002 on every rating unit in the district
- (l) a targeted Rural Water Race Rate of \$232.17 set under Section 16 Local Government (Rating) Act 2002 per rating unit on land situated in the Carrington and Taratahi Water Race System Classified Areas
- (m) a targeted Rural Water Race Rate set under Section 16 Local Government (Rating) Act 2002, calculated on land area on rating units within the Carrington and Taratahi Water Race System Classified Areas as follows:
 - Class A \$25.19134 per hectare

- Class B \$5.41523 per hectare
- Class C \$130.12527 per hectare

- (n) a targeted Waingawa Sewerage Rate of \$414.87 set under Section 16 Local Government (Rating) Act 2002 on every separately used or inhabited part of a rating unit that is connected to the Waingawa Sewerage Service
- (o) a targeted Waingawa Sewerage Rate of 0.33881 cents per dollar of capital value set under Section 16 Local Government (Rating) Act 2002 on all commercial and industrial properties connected or able to be connected to the Waingawa Sewerage Service
- (p) A targeted Waingawa Sewerage Rate of 0.16941 cents per dollar of capital value set under Section 16 Local Government (Rating) Act 2002 on all residential properties connected or able to be connected to the Waingawa Sewerage Service
- (q) A targeted Waingawa Water Rate of \$211.77 per separately used or inhabited part of a rating unit set under Section 16 Local Government (Rating) Act 2002 on all rating units that are connected to the Waingawa reticulated water service
- (r) A targeted metered Waingawa Water Rate of \$2.27 per cubic metre set under Section 19(2)(a) Local Government (Rating) Act 2002, as measured by meter, for all water supplied to each rating unit which has been fitted with a meter or meters and is connected to the Waingawa reticulated water service.

4. **agree** that all rates (except Metered Water Rates) will be payable in four instalments with due dates of:

- 21 August 2017
- 20 November 2017
- 20 February 2018
- 21 May 2018

5. **agree** that Metered Water Rates will be payable in accordance with the following table:

Meters read in	Due date
June 2017	21 August 2017
September 2017	20 November 2017
January 2018	20 March 2018
March 2018	21 May 2018

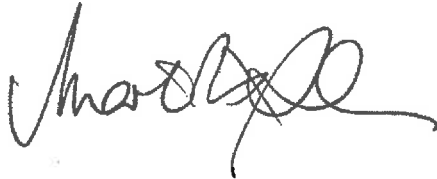
6. **agree** that, in accordance with sections 57 and 58(1)(a) of the Local Government (Rating) Act 2002, a 10 percent penalty will be added to any portion of the current instalment for rates other than Metered Water Rates that remains unpaid after the date shown in the table below:

Instalment	Due date for payment	Penalty date
1	21 August 2017	22 August 2017
2	20 November 2017	21 November 2017
3	20 February 2018	21 February 2018
4	21 May 2018	22 May 2018

7. agree that, in accordance with sections 57 and 58(1)(a) of the Local Government (Rating) Act 2002, a penalty of 10 percent will be added to the amount of an invoice for Metered Water Rates remaining unpaid after the due dates stated above. The penalty will be added as set out below:

Meters read in	Penalty date
June 2017	31 August 2017
September 2017	30 November 2017
January 2018	30 March 2018
March 2018	30 May 2018

8. agree that, in accordance with sections 57 and 58(1)(b) of the Local Government (Rating) Act 2002, an additional penalty will be added on 6 July 2017 to any rates unpaid from previous years as at 5 July 2017.



Marty Sebire
Corporate Services Manager

Attachment 1: Annual Plan 2017/18 Proposed for Adoption.

