

**The minutes of the Ordinary Meeting of the Carterton District Council
held at GV Electrical & Pumping Board Room, 148-152 Belvedere Road, Carterton
on Wednesday 5th October 2016 at 1.00pm.**

Present: Mayor J Booth (presiding)
Crs E Brazendale, R Carter, B Knowles, J Greathead, M Ashby, R Keys, G Lang,
M Palmers

Attendance: J Davis (Chief Executive)
M Sebire (Corporate Manager)
D Gittings (Planning and Regulatory Manager)
K Jurlina (Marketing and Communications Co-ordinator)
Brian McWilliams (Parks and Reserves Manager)
Garry Baker (Operations Manager)
H Burgess (Committee Secretary)

1. Apologies

Moved

That the apology for L Cook be accepted.

Cr Knowles / Carter
Carried

2. Declaration of Conflict of Interest

Moved

Cr Lang and Cr Knowles both have a conflict of interest with reference to the request to locate survey building in Sparks Park.

Cr Brazendale / Keys
Carried

3. Notification of Late Items

District Licencing report to present.

4. Request to locate survey building in Sparks Park

Purpose

For the Council to consider a request to build a storage and operations facility for a survey on Sparks Park.

Moved

That Council receives the report.

That Council notes the request to construct a building on Sparks Park to house the survey.

That Council Notes the support for the use of Sparks Park by the Sparks Park Trust.

That Council agrees in principle that a building to house the survey be located on Sparks Park

That Council instructs the Chief Executive to work with Mr Eion Clark and “Surrey with the Fringe on Top” Trust and the Sparks Park Trust to progress the proposal, including consideration of waiving building consent fees.

Crs Greathead / Carter
Carried

5. Annual Report for the Year ending 2016

Purpose

This report seeks Council endorsement of the draft annual report for the year ended 30 June 2016. The final audited report will be presented to the incoming Council for adoption.

Moved

That council endorses the draft Carterton District Council annual report for the year ended 30 June 2016.

Crs Brazendale / Ashby
Carried

Moved

That council recommends the incoming Council adopts the annual report after amendments agreed with the auditors.

Crs Greathead / Ashby
Carried

6. Budget carry-forward to 2016/17

Purpose

This report seeks Council approval to carry-forward unspent budgets from 2015/16 to 2016/17.

Moved

That Council approves the carry-forward to 2016/17 budgets of the following capital expenditure:

Minor works	\$ 74,350
LED lighting	\$ 61,600
Resource consent renewal	\$ 35,000
Mains upgrade / replacement	\$ 118,000
Waikākāriki Stream diversion	\$ 91,000
Youth Centre roof	\$9,000
Motor vehicle	\$ 35,000
South Carterton sewer/water easements	\$ 150,000
Software upgrades	\$ 115,125
Renovations Council office	\$42,050
Total	\$ 731,125

Crs Knowles / Lang
Carried

Moved

That Council approves the following unplanned operating budget changes:

Holiday Park	
Revenue	\$ 93,500
Expenses	\$ 41,000
Roads and footpaths	
Emergency reinstatement maintenance	\$ 130,000

Crs Ashby / Brazendale
Carried

Moved

That Council considers the following unplanned capital budget changes:

Roads and footpaths	
Footpath resurfacing	\$ 25,000
Subsidised roading renewals	\$ 63,200
Minor works Stubbs Lane	\$ 40,000
Water and sewerage	
Norman Avenue extension	(\$ 400,000)
High Street South water mains	\$ 192,000
Total	(\$ 79,800)

Crs Carter / Greathead
Carried

7. Silage Bylaw Decision

Purpose

For the Council to consider the recommendations of the Hearing Committee in regards to the reviewed Silage Bylaw 2011 for the purposes of determining if the bylaw is still applicable, requires amending, lapses or continues without modification.

Moved

That Council receives the report.

That Council agrees that a Silage Bylaw is no longer the most appropriate way of addressing problems associated with Silage Pits/Stacks.

That Council approves the development of a code of conduct incorporating good management practice to manage silage, in consultation with the community.

That Council agrees to revoke the Silage Bylaw 2011.

Crs Brazendale / Greathead
Carried

8. Smokefree Outdoor Areas Policy

Purpose

The purpose of this report is to seek a decision from Council to adopt the Smokefree Outdoor Areas Policy. The purpose of the policy is to encourage the community to refrain from smoking in public outdoor areas, specifically in playgrounds, parks and sports grounds, and at Council supported events.

Moved

That Council receives the report.

That Council agrees the areas to be designated as smoke free as set out in section 3 of this report.

That Council agrees the timeframe as set out in section 4 of this report.

That Council adopts the Smokefree Public Outdoor Areas Policy, in Attachment 2.

Crs Palmers / Brazendale
Carried

9. Report on Dog Control Policy and Procedures

Purpose

To report and outline the dog control activities and practices related to the Carterton District Dog Control Policy.

Moved

That Council receives the report.

That Council adopts the report on Council's Dog Control Policy and Practices for the period 1 July 2015 to 30 June 2016 under section 10A Dog Control Act 1996.

Crs Carter / Greathead
Carried

10. Memoranda of Understanding

Purpose

To inform Council of the progress on developing memoranda of understanding with Council partners receiving Council funds.

Moved

That the Council receives the report.

That the Council notes the completed memoranda of understanding and progress made to complete memoranda of understanding with Council partners.

Crs Greathead / Ashby
Carried

11. Wairarapa Moana Statutory Board

Purpose

For Council to consider the key components of the Wairarapa Statutory Board proposed in the Ngāti Kahungunu Treaty settlement agreement in principle, and in particular the sub-committee to prepare a natural resources document for the Ruamahanga catchment.

Moved

That Council receives the report.

That Council notes the proposed Ngāti Kahungunu settlement agreement in principle, and in particular the sub-committee for natural resources and the natural resources document.

That Council agrees to support in principle the settlement agreement.

Crs Palmers / Carter
Carried

12. Carterton Daffodil Festival 2016

Purpose

To provide the Council with a report on the Carterton Daffodil Festival held on 11 September 2016.

Moved

That Council thanks the organisers and the operations team for the great job they did on the day.

Mayor Booth / Cr Brazendale

Moved

That Council receives the report.

That Council notes the success of the festival.

Crs Knowles / Palmers
Carried

13. Chief Executives Report

Purpose

To inform Council of offices' activities since the previous meeting.

Moved

That Council receives the report

That Council notes that the Chief Executive has approved unbudgeted capital expenditure for a display monitor at the Information Desk and a stove at the Operations Depot.

Crs Knowles / Palmers

Carried

14. Councillor Updates

Purpose

To provide Council with a report on Councillor activities over the past month.

Moved

That Council receives the report.

That Council notes the Councillors' activities.

Crs Carter / Keys

Carried

15. General Business

15.1. Proposed District Licencing Committee Transition Arrangements through the 2016 Triennial Election Period.

Purpose

To seek Council's agreement to appoint a commissioner who can serve as chairperson of the Carterton District Council District Licencing Committee and to extend the appointments of the current District Licencing Committee members until the 1 June 2017 to allow the incoming Council adequate time to review and consider these external appointments.

Moved

That Council receives the report.

That Council agrees to extend the appointments for all current list members of the District Licencing Committee until 1 June 2017.

That Council recommends that the Chief Executive reappoint Elaine Brazendale, Commissioner for the District Licencing Committee until 1 June 2017.

Crs Ashby / Greathead
Carried

16. Confirmation of the Minutes

Moved

16.1. That the minutes of the Ordinary Meeting held on 24th August 2016 be confirmed

Crs Greathead / Keys
Carried

Moved

16.2. That the minutes of the Public Excluded Portion held on 24 August 2016 be confirmed.

Crs Carter / Brazendale
Carried

Moved

16.3. That the minutes for Objection to Rates Record Hearing held on 11 August 2016 be confirmed.

Crs Brazendale / Greathead
Carried

Moved

16.4. That the minutes for Infrastructure and Services Committee Meeting held on 17 August 2016 be confirmed

Crs Ashby / Greathead
Carried

Moved

16.5. That the minutes for Policy and Strategy Committee Meeting held on 18 August 2016 be confirmed.

Crs Brazendale / Lang
Carried

Moved

16.6. That the minutes for Audit and Risk Committee Meeting held on 14 September 2016 be confirmed.

Crs Greathead / Ashby
Carried

Moved

16.7. That the minutes for Silage By-Law Hearings Committee held on 15 September 2016 be confirmed.

Crs Brazendale / Ashby
Carried

Matters Arising from Minutes

There were no matters arising.

Valedictory Speeches

Valedictory Speeches were made by Cr Bill Knowles and Cr Elaine Brazendale followed by the presentation of gifts to recognise their long service for the Carterton District.

Presentation

A presentation to Dalefield Hockey, Men's and Women's Premier Teams by Mayor Booth of Carterton and Deputy Mayor McClymount of Masterton.

The public meeting concluded at 3.13pm

Minutes confirmed.....

Date.....