



**Carterton District Council
Infrastructure & Service
Committee Meeting**

Wednesday 26th April 2017



CARTERTON
DISTRICT COUNCIL

AGENDA

**The Agenda of the Infrastructure and Services Committee of the Carterton District Council
to be held at the Carterton Fire Station on High Street, Carterton
on Wednesday 26th April 2017 at 9.30am.**

- 1. Apologies**
- 2. Conflict of Interest Declaration**
- 3. Public Forum**
- 4. Notification of General Business / Late Items**
- 5. Roading Update – *page 1 - 2***
- 6. Operations Update – *page 3 - 4***
- 7. Parks and Reserves update – *page 5 - 10***
- 8. General Business/Late Items**
- 9. Confirmation of the Minutes – *page 11 - 13***
 - 9.1 Minutes of the Infrastructure and Services meeting held on 15 March 2017.**
- 10. Matters Arising from Minutes**

Brian McWilliams
Parks and Reserves Manager



12th April 2017

Roading Report for March / April 2017

1. PURPOSE OF REPORT

For the Committee to receive an update on the roading activities during March – April 2017.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Council's Significance and Engagement Policy.

3. ACTIVITIES UPDATE

3.1 DAKINS ROAD

We are currently working with Greater Wellington on options to stabilise the Ruamahanga riverbanks and protect Dakin's Road. The regional council had hoped to construct rock groynes. Greater Wellington has recently indicated that the rock may not be available for purchase this financial year. This will require some of Council funds to be carried forward.

3.2 PONATAHI CULVERT

Work is progressing with the Ponatahi culvert works, with some delay due to weather. The culvert is installed, and the pavement is being constructed on the new alignment. We are also carrying out some minor widening on the corner 50m to the south to ease the corner. The completion date is expected to be early May 2017.

3.3 HINAU GULLY BRIDGE REDECK

At the last Infrastructure and Services Committee meeting information was provided on the plans for a new concrete deck on the Hinau Gully Bridge. Tenders have now been called for the work. Tenders close on the 3 May 2017.

3.4 STUBBS LANE

Some owners are being approached at the moment to discuss funding. An update will be available at the meeting.

4. JERVOIS /DALEFIELD ROAD INTERSECTION

A request has been received to install a control sign at the Jervois/Dalefield Rd intersection. At present the right hand rule applies. Thomas Road, Watsons Line and Lincoln Road all have either a Stop or Give Way.

With the likely increase in traffic to the Kaipatangata area, some form of control on Jervois Road is recommended. Due to good visibility at the intersection a Give Way is appropriate. If the committee endorses this approach the signage will be put in place.

5. DRAINAGE

Weed spraying of the side drains, culvert ends and roadside furniture is currently underway.

An additional sump and upsizing of the pipework at the intersection of Dixon Street and Tyne Street has been ordered, to reduce the extent of flooding at the intersection.

Opus is investigating two culverts on Brooklyn Road in relation to size and ability to handle storm events such as those recently. Any improvements will be carried out in 2017/2018.

6. RECOMMENDATION

That the Committee:

1. **Receives** the report.
2. **Endorses** the installation of a "Give Way" control sign at the Jervois / Dalefield Roads intersection.

Warwick Potts
Roading Projects Engineer



12 April 2017

Operations March/ April 2017 Report

1. PURPOSE OF REPORT

For the Committee to receive an update on the Operations team's activities during March-April 2017.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Council's Significance and Engagement Policy.

3. WATER SUPPLY

3.1 Kaipatangata Water Supply

Work is continuing on the cleanup operation within the dam area of the Kaipatangata water supply. With the recent rain in the first week of April, more metal has been brought down the river (approx 2 metre cover of the dam bed) which will have to be removed.



On Saturday 8 April Selwyn Osborne flew with Amalgamated Helicopters to view the slip and stream damage from the February 18 deluge. Selwyn will be at the meeting to give a brief update with photos and video footage.

4. WASTEWATER IRRIGATION

Irrigation was stopped on Monday 3 April due to the heavy rain. Just over 150mm was recorded in the WWTP rain gauge, and it looks like the season for irrigating is now over.

During the heavy rain we had a lot of water infiltrating the sewer mains, causing a couple of overflows. A large trailer pump was hired and used to quickly reduce the high flows in the mains. This pump worked very well. Staff also lifted manhole covers to see if we had visible signs of infiltration, and through this identified an area in Lincoln Road between Victoria and Pembroke Street that is to be CCTV to verify our suspicions of infiltration. Once identified we can remedy.

5. SOLID WASTE

Eunomia Research & Consulting are currently evaluating the Tenders for the waste and recycling collection.

6. WATER MAIN REPLACEMENT

The water main renewal for High Street South has commenced. The rider main has been installed on the western side of High Street South, and now the rider main on the east side of High Street South will be replaced.

This work is programmed to be completed by 30 June.

7. RECOMMENDATION

That the Committee:

1. **Receives the report**

Garry Baker
Operations Manager



12th April 2017

Community Facilities March / April 2017 Report

1. PURPOSE OF THE REPORT

For the Committee to receive an update on the Parks and Reserves team's activities since the last meeting.

2. SIGNIFICANCE

The matters for decision in this report are not considered to be of significance under the Council's Significance and Engagement Policy.

3. ACTIVITIES UPDATE

3.1. Pembroke Street – Victoria Street Reserve new lighting



The installation of two new solar lights along the walkway between Pembroke Street and Victoria Street has been completed. The path was installed back in 2013 as a walkway between Pembroke Street and Victoria Street. This is a popular shortcut particularly for commuters arriving/departing from the train station. The addition of the new lights now makes the walkway and trip home safer for commuters. Positive comments from train commuters and residents have been received since the installation of the lights.

3.2. Bird's Park progress

The new path through Bird's Park is now complete. Rubbish bins, play equipment, lighting etc. have been ordered. Some of these items are starting to arrive.

A meeting was held at the park on 12th April with a few of the immediate neighbours, Councillor O'Callaghan and the Parks and Reserves Manager to discuss what trees would be planted around the perimeter of the park and to talk about the type of lighting. It was agreed to plant native trees around the perimeter. Everyone was happy with the use of solar lights identical to the light installed in Pembroke St. and Victoria St. Reserve. The residents were pleased with the layout of the path (shown below) and are looking forward to further progress.

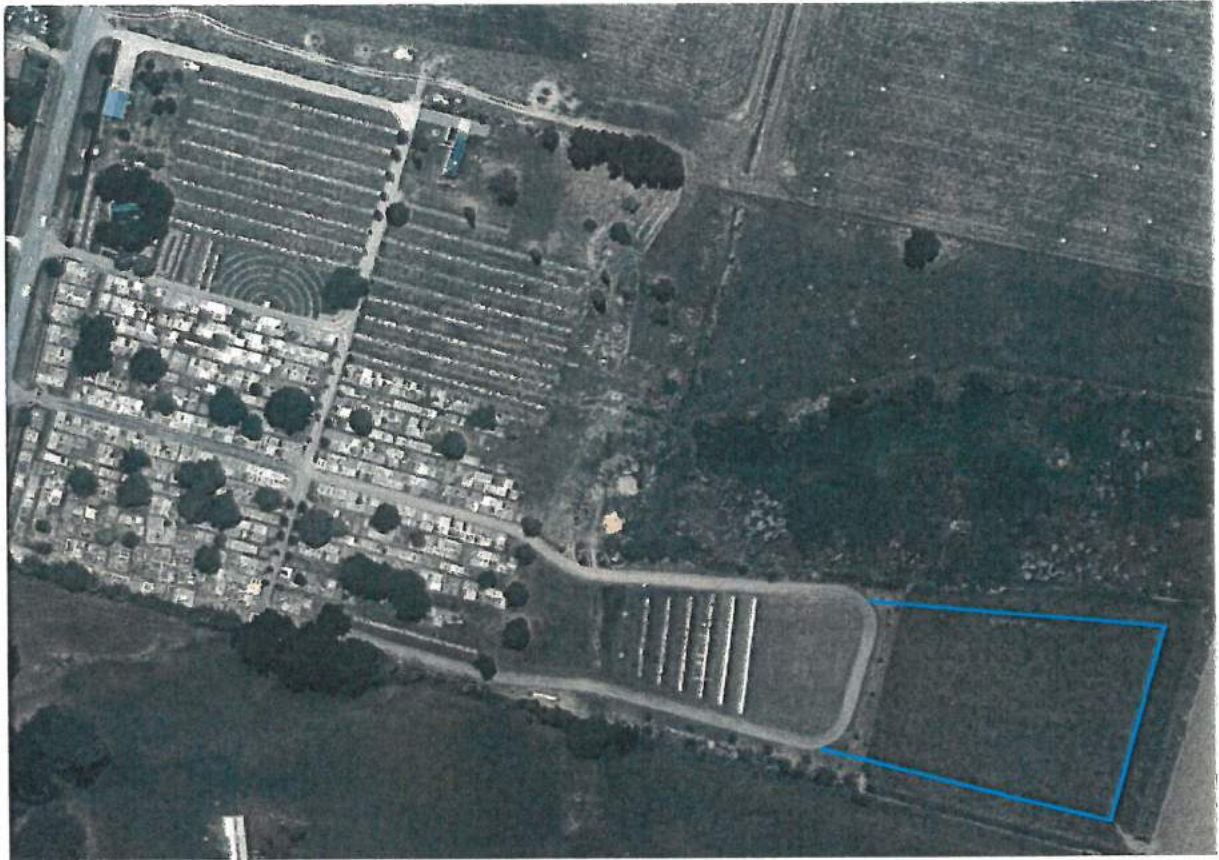


View of path taken from Charles Street

3.3. Cemetery - road extension

While work has commenced on the road extension in the eastern part of the cemetery, we are experiencing a slight delay due to weather conditions.

The photos below give an indication of progress to date.



Road extension in relation to the cemetery



Southern side excavation and base course



Northern side excavation and base course

3.4. New Seating in Holloway Street

New seating in Holloway St is a project between the Lions Club Carterton and Carterton District Council, and was initiated under the Making Places Advisory Group. One of the seats was commissioned by the Lions and has been dedicated to the memory of Ian Renall in recognition of the volunteer work he did around Carterton. The design of the seat was an idea of Ian's.

The second seat has been commissioned by the Carterton District Council to recognize the many volunteers who commit their time and energy to the community.

A dedication ceremony will be held in May to officially unveil the seats.

3.5. BBQ and Shelter

A BBQ and shelter is to be installed in Carrington Park. This is also a joint venture between the Lions Club Carterton and Carterton District Council.

The BBQ has arrived and we are awaiting delivery of the shelter. Once this arrives we can look at installation.

3.6. Swimming Facilities Feasibility Study

The Project Advisory Group overseeing the Carterton swimming pools feasibility study is now up and running. The group had a very constructive and positive first meeting. Representatives of the Carterton Swimming Club and the Council sit on the Advisory Group. The group has agreed:

- Protocols for working together
- The purpose, roles and responsibilities of the group
- A draft communications plan
- A project plan.

The project manager, Jo Gillanders, has started the study and is working with club members and Council officers. She is also linking in to other councils with similar pools and Sport New Zealand who can provide advice on community and club pools.

4. RECOMMENDATIONS

That the Committee

1. **Receives the report**

Brian McWilliams
Parks and Reserves Manager

**The minutes of the Infrastructure and Services Meeting of the Carterton District Council
held in the Carterton District Council Meeting Room, 28 Holloway Street, Carterton
on Wednesday 15 March 2017.**

Present: Cr M Ashby (Chair)
Crs J Greathead, R Keys, B Deller, Mayor J Booth.

Attendance: J Davis (Chief Executive),
G Boyle (Project Manager)
W Potts (Roading Manager)
B McWilliams (Parks and Reserves Manager)
D Gittings (Planning and Regulatory Manager)
T Pritchard (Asset Engineer)
H Burgess (Committee Secretary)

Meeting Started: 9.35am

1. Apologies.

There were no apologies recorded.

2. Declaration of Conflict of Interest.

There were no conflicts of interest declared.

3. Public Forum.

No speakers for the public forum.

4. Notification of General Business or Late Items.

No general business or late items.

5. Roading Managers Report

Purpose

To update the Infrastructure and Services Committee on the roading activities during January and February 2017.

Moved

That the committee receives the report.

Mayor Booth / Cr Greathead
CARRIED

6. NZTA's proposed pedestrian crossing – Carterton Medical Centre.

Purpose

For the Committee to consider a response to the New Zealand Transport Agency (NZTA) on its proposed pedestrian crossing.

Moved

That the Committee receives the report

That the Committee endorses the response to NZTA in attachment 1, but adding the raise in the pedestrian crossing is not to exceed 50mm.

Crs Keys / Deller
CARRIED

7. Swimming Complex Review

Purpose

To update the committee on the progress with the Carterton Swimming Club proposal to work alongside the Council to investigate joint opportunities for the adjoining facilities.

Moved

That the Committee receives the report.

Crs Keys / Greathead
CARRIED

8. Operations Report to the End of February 2017

Purpose

To update the committee on the operation teams activities during January and February 2017.

Moved

That the Committee receives the report.

Cr Greathead / Mayor Booth
CARRIED

9. Progress with Kaipatangata Water Supply Consent and Impact of Recent Storm Event

Purpose

To update the Committee on the progress with the water supply consent application, and information about the impacts of the recent storm event.

Committee members have suggested an investigation into the slip, its location and the extent of it. They are aware a helicopter would be required for this.

Moved

That the Committee receives the report.

Mayor Booth / Cr Greathead
CARRIED

10. Carterton Wastewater Project – Consent application update and Government funding opportunity.

Purpose

To update the Committee on the progress towards re-consenting the Carterton wastewater treatment plant and disposal activities, and the opportunity for government funding assistance for the upgrade.

Moved

That the Committee receives the report.

That the Committee notes the update report on the consenting progress for the Carterton Wastewater treatment plant.

That the Committee notes the Carterton Sustainable Wastewater Project may qualify for funding under the recent announced Government Freshwater Improvement Fund, and that an application for the first funding round is currently being prepared.

Mayor Booth / Cr Deller
CARRIED

The Meeting concluded at 11.11am

Minutes confirmed.....

Date.....

