**The Minutes of the Ordinary Meeting of the Carterton District Council held in the Carterton Events Centre, Holloway Street, Carterton on Wednesday 16th December 2015 at 1.00pm**

**Present** Mayor J Booth (Presiding)

Crs M Ashby, E Brazendale, R Carter, J Greathead, R Keys, W Knowles,

G Lang & M Palmers

**In Attendance** J Davis (Chief Executive)

 M Sebire (Corporate Services Manager)

 M Hautler (Planning & Regulatory Manager)

 C Mckenzie (Community Development Manager)

 S Zabell (Committee Secretary)

**1. Apologies**

There were apologies received from Lou Cook (Kaumātua) and P J Devonshire (Kaumātua).

**Moved:**

**That** the apologies be received.

Crs Knowles/Brazendale

Carried

**2. Declaration of Conflict of Interest**

Cr. Lang noted his conflict of interest with the Toi Wairarapa presentation.

**Moved:**

**That** the conflict of interest be received.

Crs Carter/Ashby

Carried

**3. Notification of General Business/Late Items**

 3.1 Wairarapa Rural Fire update from Cr. Keys

**4.** **Public Forum**

 4.1 Presentation from Helen Dew of Project Wairarapa

Helen Dew attended the meeting along with Mike Osborne and Ron Shaw. An additional handout was circulated to the Elected Members and this was summarised by the members of Project Wairarapa for the benefit of those present. Helen Dew stated that they would appreciate the use of the Carterton Events Centre for their planned workshops and the continued support of Council.

Mayor John Booth thanked Helen, Mike and Ron for their attendance at the meeting and advised that Council would respond to their request in due course.

 4.2 Presentation from Corrinne Oliver of Toi Wairarapa

Corrinne Oliver attended the meeting and was joined by Cr. Greg Lang. A power point presentation was given to the Elected Members which outlined how Toi Wairarapa has been linking into the community and promoting arts, culture and heritage in the region. She also gave background into their fundraising efforts.

Cr. Lang stated that he was excited to advise that Toi Wairarapa was relocating their office to a building on the High Street in Carterton and that an action group was currently working a special plan for Carterton. He further advised that there would be an artist in residence and that their strategic plan would be ready in May 2016. Cr. Lang thanked the Council for its continuing support.

Mayor John Booth thanked Corrine & Cr. Lang for their attendance at the meeting and wished them all the best for their move to Carterton.

**5.** **Chief Executive’s Report**

**Purpose**

To update elected members on matters of interest over the past month.

**Moved:**

**That** the information in this report be received.

Crs Keys/Knowles

**6.** **Elected Members Reports**

An Elected Member report was received from Cr. Greathead.

**7.** **Correspondence & Other Items**

 7.1 Meeting Schedule 2016

**Purpose**

For Council to approve a schedule of ordinary Council meetings for 2016.

**Moved:**

**That** the schedule of monthly Council meetings 2016 be adopted

Crs Brazendale/Palmers

Carried

**8.** **General Business/Late Items**

 8.1 Wairarapa Rural Fire

Cr. Keys advised that a fire restriction comes into force on Tuesday 15 December, which means fire by permit only. All rural permits are to be referred to the Wairarapa Rural Fire District (06) 370 9557. Any urban permits are to be referred to Garry Baker who will arrange a visit and issue a permit.

Cr. Knowles advised that the Sparks Part Trust had lost a valuable trustee and that regrettably Mr Ted Stammers had passed away. Mr Stammers had been a member of the trust for 15 years and would be sadly missed.

**9.** **Confirmation of Minutes**

 9.1 Ordinary Meeting 25th November 2015

**Moved:**

**That** the minutes of the Ordinary Meeting held on 25th November 2015 be confirmed.

Crs Brazendale/Greathead

Carried

 9.2 Public Excluded portion of the Ordinary Meeting 25th November 2015

**Moved:**

**That** the minutes of the Public Excluded Portion of the Ordinary Meeting held on 25th November 2015 be confirmed.

Crs Brazendale/Carter

Carried

**The meeting concluded at 2.40pm**

**Minutes confirmed**……………………………………….

**Date**........................................