**The Minutes of the Special Meeting of the Carterton District Council held in the Auditorium at the Carterton Events Centre, Holloway Street, Carterton on   
Wednesday 20 April 2016 at 11.05am**

**Present** Mayor J Booth (Presiding)

Crs M Ashby, R Carter, J Greathead, R Keys, B Knowles, G Lang, and M Palmers

**In attendance** J Davis (Chief Executive)

M Sebire (Corporate Services Manager)

G Baker (Operations Manager)

C Mckenzie (Community Services Manager)

B McWilliams (Parks and Reserves Manager)

1. **Apologies**

Apologies were received from Deputy Mayor Elaine Brazendale, and Kaumātua Lou Cook and PJ Devonshire.

**Moved**

**That** the apologies be received.

Crs Carter / Knowles

CARRIED

1. **Conflict of Interest Declaration**

There were no conflicts of interest declared.

1. **Adopt consultation documents for Annual Plan 2016/17**

Mr Sebire presented the draft consultation document, which reflected the discussion at Council workshops and the following issues that had been identified for consultation:

* bringing forward part of the development project for treating and disposing wastewater
* swimming pool capital works
* strengthening Carterton’s clock tower to cope with earthquakes.

Council also discussed the proposed funding impact statement and other supporting information that had been relied on for the preparation of the consultation document.

**Moved**

**That** the supporting information, as amended, for the consultation document for the proposed Annual Plan 2016/17 be adopted.

Crs Carter / Greathead

CARRIED

**Moved**

**That** the consultation document, as amended, for the proposed Annual Plan 2016/17 be adopted.

Crs Greathead / Ashby

CARRIED

**Moved**

**That** the Mayor and Chief Executive be authorised to approve any minor amendments that may be necessary for publication.

**That** Council notes that the agreed amendments to the consultation document and supporting information require a change in timetable from that proposed.

Crs Carter / Palmers

CARRIED

**Moved**

**That** in addition to the consultation document and hearing of submissions, the engagement requirements under the Significance and Engagement Policy be addressed through attending community group meetings, councillor clinics, radio advertising, a radio interview, and a summary published in the newspaper.

Crs Greathead / Palmers

CARRIED

**The meeting concluded at 12.15pm**

**Minutes confirmed**……………………………………………………

**Date**……………………………………………………