**The Minutes of the Ordinary Meeting of the Carterton District Council held in the
Carterton Events Centre, Holloway Street, Carterton on Wednesday 23 March 2016 at 1.15pm**

**Present** Mayor J Booth (Presiding)

Crs M Ashby, E Brazendale, R Carter, J Greathead, R Keys, W Knowles,

G Lang, and M Palmers

**In Attendance** J Davis (Chief Executive)

 M Sebire (Corporate Services Manager)

 M Hautler (Planning & Regulatory Manager)

**1. Apologies**

There were apologies received from Lou Cooke (Kaumātua) and P J Devonshire (Kaumātua).

**Moved:**

**That** the apologies be received.

Crs Brazendale/Carter

CARRIED

**2. Declaration of Conflict of Interest**

Cr Keys noted his conflict of interest with item 5—New Road Name: East-West Developments Limited. Cr Brazendale noted her conflict of interest with item 9—Removal of Reserve Status.

**Moved:**

**That** the conflicts of interest be received.

Crs Palmers/Knowles

CARRIED

**3. Notification of General Business/Late Items**

There were no items.

**4.** **Public Forum**

4.1 Hugh Gaywood-Eyre

Mr Gaywood-Eyre lives on Cornwall Road and is concerned about the dumping of rubbish, speeding, and general bad behaviour of car drivers and passengers on the road.

He presented a rubbish bag full of rubbish collected in one week from 100 metres in front of his property, and asked if the Council could offer residents in the road a recycle bin to take away recyclable rubbish.

Mr Gaywood-Eyre is concerned about speeding by vehicles on Cornwall Road, not just by students from Taratahi but also by Fonterra milk tankers and other trucks. He considers 100 km/hr too fast, given that it involves agricultural vehicles and there is often stock on the road. He suggested that 80 km/hr would be reasonable. He would like the Council to talk with Police about vehicle speeds, which are often 120–160 km/hr.

He also spoke about the bad behaviour of Taratahi students, particularly boarding students. There are often three or four cars parked up on the side of the road, with the occupants drinking and being loud. He would like the new CE of Taratahi College to be informed. The behaviour has to be regulated by Taratahi College.

4.2 Megan Gray of Carterton Foodbank

Ms Gray asked the Council for help to solve the problem as to why there is a need to move the foodbank out of the Events Centre. The door at the back of the building was built in, and shelving and layout was designed for the foodbank when the Events Centre was constructed.

She claimed no-one in the Foodbank committee was asked about shifting. They need to stay in their room, because there is no other room that can accommodate the fridge, freezer, and shelving.

There is a new committee starting on 26 April 2016. They are talking about joining with other organisations. But the future of the foodbank is uncertain with the actions of the Council. Ms Gray said the foodbank is staffed by volunteers—they don’t need stress, they just want respect.

4.3 Retirement of Milan Hautler

Mayor John Booth acknowledged Mr Milan Hautler, the Council’s Manager Planning and Regulatory, for whom this is his last formal Council meeting. He is retiring tomorrow after more than 29 years. Councillors joined the Mayor in thanking Mr Hautler very much for his sterling efforts both for the current District Council and its predecessor council.

**5.** **New road name**

**Purpose**

For Council to reconsider a previous resolution to name a road in a new East West Developments Limited subdivision on Belvedere Road.

Cr Keys left the table for this item.

**Moved:**

**That** the Council rescind its decision to name a road in the East West Developments Limited as Keys Drive.

Crs Brazendale/Ashby

CARRIED

**That** the road in East West Developments Limited subdivision be named Hereford Drive.

Crs Brazendale/Greathead

Cr Palmers abstained.

CARRIED

**8. Walking and Cycling Strategy**

**Purpose**

For Council to initiate a review of the Walk Cycle Carterton 2011 District Walking and Cycling Strategy.

Mr Roger Boulter joined the meeting. Mr Boulter was the consultant that assisted the development of the 2011 Strategy, and he presented his Appraisal Note commissioned by the Council.

Cr Brazendale asked that the review incorporate all mobility users including scooters and walkers, and to consider changing the standard foot path surface. She would like to see walking links when large subdivisions are designed. She would like the primary focus to be Carterton, and then consideration given to the connections North and South.

Cr Lang supported the regional strategy and the economic opportunities. He feels that the Strategy needs to be supported by all three Wairarapa councils.

Cr Knowles reinforced the need to have a pedestrian crossing on High Street South at the Medical Centre.

**Moved:**

**That** the Carterton Walking and Cycling Strategy 2011 be reviewed.

Crs Palmers/Greathead

CARRIED

**That** Council note that officers will liaise with Masterton and South Wairarapa District Councils on joint working arrangements.

Crs Palmers/Lang

CARRIED

**7.** **Sport Wellington Wairarapa report to 31 December 2015**

**Purpose**

For Council to receive a report from Sport Wellington Wairarapa of activities for the six months period to 31 December 2015.

Ms Dayle Clarkson joined the meeting and presented the report.

**Moved:**

**That** the Sport Wellington Wairarapa’s report to 31 December 2015 be received.

Crs Lang/Greathead

CARRIED

**6.** **Carrington Park toilets upgrade**

**Purpose**

To update the Council on the progress and plans for upgrading the Carrington Park toilets and seek Council’s endorsement of the plans.

The Keep Carterton Beautiful Group has asked about the upgrade project. In particular:

i Was the community involved with the decision to paint full-sized people all around the building?

Cr Greathead said she can provide the communications plan, media releases, and notes from the community meeting (c. 120 attendees). It was part of the Placemaking initiative. A public competition was held. The top six entries were taken to a public workshop (c. 20 attendees), which spent all day discussing and visiting the site, and decided on the final design.

ii Are we putting people’s safety at risk by covering the front of the building with a pergola and seating?

Cr Lang said there will be high visibility through the reinforcing mesh, and plants would be kept low as part of regular maintenance.

Cr Keys said that the pergola will have lighting inside the enclosed area.

Cr Palmers suggested that they could use climbing plants, going up the uprights instead of the mesh.

Cr Brazendale acknowledged the work done to date. She noted that if the mesh does not work, it could be easily removed. She suggested that KCBG be invited to a site visit and discuss their concerns.

Cr Knowles said that as Chair of KCBG he hopes that they receive a fulsome letter answering their questions. He also noted that the facilities are a toilet, and we should not hide unsavoury behaviour.

**Moved:**

**That** Council notethe process to date to upgrade the Carrington Park toilets.

Crs Keys/Ashby

CARRIED

**That** Council endorse the final design of the Carrington Park toilets.

Crs Keys/Ashby

CARRIED

**9.** **Removal of reserve status**

**Purpose**

To remove reserve status on Council-owned property in Fisher Place that was part of the agreement related to the gifting of housing for the elderly properties to the Carter Society.

Cr Brazendale left the table for this item.

**Moved:**

**That** the Council resolve pursuant to section 24(1)(b) of the Reserves Act 1977:

1. Lot 29 on DP 44943 has vested in the Council as Recreation Reserve under the Reserves Act 1977.
2. Due to the location of the reserve being adjacent to the railway corridor and being situated along a narrow access way so that it is not visible from the public rod, Council officers have determined that the land is unsuitable for a recreation reserve and is surplus to requirement.
3. The reserve is also adjacent to land and buildings that have recently been gifted by the Council to the Carter Society Incorporated for housing for the elderly and is considered more suitable for redevelopment as housing for the elderly.
4. The community interest is better met by the Council revoking the recreation reserve designation and then gifting the land to the Carter Society Incorporated (so that the land can be redeveloped by the Society for housing for the elderly).
5. That public notice of such revocation shall be given pursuant to section 24(2)(b) of the Reserves Act 1977.

Crs Knowles/Carter

CARRIED

**10.** **Gambling venues policy review**

**Purpose**

To reconsider a previous resolution of 24 February 2016 (item 11) that was not in line with legislative process.

**Moved:**

**That** the Council rescind its resolution of 24 February 2016 that “Council note that formal consultation is not recommended”.

Crs Brazendale/Lang

CARRIED

**That** the Council:

1. note that the special consultative process must be used for consultation on these policies, and that this process will commence once the draft policies are adopted for consultation by all three Wairarapa councils.
2. delegate authority to the Policy Working Group to hear and consider any submissions, and make recommendations back to the three councils on the final policies.

Crs Lang/Palmers

CARRIED

**11. Dog registration fees**

**Purpose**

To adopt recommended dog registration fees for the 2016/17 financial year.

**Moved:**

**That** the fees below be adopted as dog registration fees for the 2016/17 registration year:

 Fees inclusive of GST

Urban—entire dog $85.00 per dog

Urban—spayed/neutered dogs $60.00 per dog

Rural—entire and neutered/spayed dogs for first 2 dogs $60.00 per dog

Rural—entire & neutered/spayed dogs—all remaining dogs $32.00 per dog

Dog classified as Dangerous $127.50 per dog

For duly certified Seeing Eye or Hearing dogs, a fee of 50 percent of those above stated.

Pursuant to the same section, a penalty fee inclusive of GST has been fixed for all dogs due to have been registered on 1 July 2016 that are registered on or after 1 August 2016. A fee of 50 percent of the registration fees shall apply being:

Urban—entire dogs $42.50 per dog

Urban—spayed/neutered dogs $30.00 per dog

Rural—entire & neutered/spayed dogs for first 2 dogs $30.00 per dog

Rural—entire & neutered/spayed dogs—all remaining dogs $16.00 per dog

Dog classified as Dangerous $63.75 per dog

Crs Greathead/Palmers

CARRIED

**12. Holiday Park lease**

**Purpose**

To update the Council on the progress on leasing the Holiday Park, and seeking a decision on ongoing management arrangements.

**Moved:**

**That** the Council note the process followed to date to seek a lessee for the Holiday Park.

Crs Palmers/Greathead

CARRIED

**That** the leasing of the Holiday Park be postponed.

Crs Palmers/Greathead

CARRIED

**That** the Chief Executive be instructed to find a manager for the Holiday Park for a term of up to three years.

Crs Brazendale/Palmers

CARRIED

**That** the Council note that over the next management contract period more information will be collected to support a future lease process, and that marketing will also be reviewed.

Crs Brazendale/Palmers

CARRIED

**13. Delegations Manual amendment**

**Purpose**

To approve delegated authority to the Chief Executive in her role acting as the Planning and Regulatory Manager.

**Moved:**

**That** the Council approve delegated authority to the Chief Executive for all relevant sections of various Acts as contained within the Delegations Manual as follows:

Building Act 2004, Building Regulations 2004, Dog Control Act 1996, Control of Dogs Bylaw Amendment 2002, Fencing of Swimming Pools Act 1987, Food Act 1981, Food Act 2014, Gambling Act 2003, Health Act 1956, Impounding Act 1955, Litter Act 1979, Local Government Act 1974, Local Government Act 2002, Local Government Official Information and Meetings Act 1987, Privacy Act 1993, Public Works Act 1981, Resource Management Act 1991, Sale & Supply of Alcohol Act 2012, Sale and Supply of Alcohol (Fees) Regulations 2013, Statutory Land Charges Registration Act 1928.

Crs Palmers/Knowles

CARRIED

**14. Chief Executive’s report**

**Purpose**

To inform Council of matters for action or items of interest since the previous meeting.

Cr Brazendale thanked those responsible for organising the Councillors’ retreat earlier this month.

**Moved:**

**That** the report be received.

Crs Brazendale/Carter

CARRIED

**15.** **Elected Members’ reports**

Elected Member reports were received from Crs Greathead and Keys.

**16.** **General Business/Late Items**

16.1 Scheduling Council business

Cr Keys requested that Council consider how to schedule all Council business for Wednesdays.

Mayor Booth said that this will be discussed at the next Council workshop, after he has had the chance to discuss meeting timing with Masterton and South Wairarapa councils and align with them. The workshop discussion will also cover the Council Committee structure.

**17.** **Confirmation of Minutes**

17.1 Ordinary Meeting held on 24 February 2016

**Moved:**

**That** the minutes of the Ordinary Meeting held on 24 February 2016 be confirmed.

Crs Palmers/Brazendale

CARRIED

17.2 Public Excluded portion of the Ordinary Meeting held on 24 February 2016

**Moved:**

**That** the minutes of the Public Excluded portion of the Ordinary Meeting held on 24 February 2016 be confirmed.

Crs Carter/Greathead

CARRIED

**18. Matters arising from the minutes**

Cr Brazendale congratulated Toi Wairarapa, and Cr Lang and Corrinne Oliver, on the opening of the new arts hub in Carterton.

**19. Public forum items**

19.1 Foodbank

Ms Davis updated councillors on the issues related to locating the Foodbank in the Events Centre, and on the two options currently being discussed with the Committee, including the previous Red Cross space in the Events Centre and the garage next to the Police House, which the Council now leases. She explained to the councillors the need for more office space in the Events Centre, which was the reason for raising the potential move with the Foodbank. She confirmed discussions

19.2 Cornwall Road complaints

The complaints were discussed, and it was agreed that Mayor Booth, Cr Brazendale, and Ms Davis will arrange to see the Taratahi Board and Chief Executive.

**The meeting concluded at 3.10pm**

**Minutes confirmed**……………………………………….

**Date**........................................